# How Do I Buy or Handle...

## Lab Equipment & Supplies

## **Current Virginia Tech Contract Vendor(s):**

Please refer to <u>VT contracts</u> for a list of vendors. Key word search "laboratory" to view a list of current contracted vendors for lab equipment and supplies.

### **Description:**

Virginia Tech maintains contracts for lab equipment, chemicals and supplies. VT has discounted pricing for items available in the punchout catalogs and other items that may not be in the catalog. Pricing can be obtained from sales representatives or by accessing contracted pricing in HokieMart.

Contracted vendors with punchout catalogs can be found under the "Scientific Punchout Catalogs" section on the home page of HokieMart.

#### To Use Another Vendor:

Follow procurement guidelines for amounts over \$10,000. Submit quote with non-catalog HokieMart requisitions for processing.

#### For more information contact:

- Procurement 540-231-6221
- Or hokiemart@vt.edu