## How Do I Buy or Handle...

### Charter Bus Services

### **Current Virginia Tech Contract Vendor(s):**

Please refer to <u>VT Contracts</u> for a list of vendors. Key word search "shuttle" to view a list of current contracted vendors for bus services.

Other chartered bus contracts may be available through <u>VASCUPP</u> Cooperative Contracts. Search for "bus" to view additional chartered bus contracts.

# **Description of Purchase Process:**

The charter bus services contracts were established by the Virginia Tech Procurement Department for use by all university departments. It is very important to use a contract charter bus provider because of liability and insurance requirements. The University's contracted vendor meet the industry requirements for safety and equipment upkeep. Going "off" contract could put the university and the riders at a safety risk. Contact the vendor directly for availability and pricing information for your charter bus needs.

#### For more information contact:

- Procurement 540-231-6221
- Or hokiemart@vt.edu