J Direct Pay (HokieMart will not deliver PO) - Google Chrome		<u></u>		×
solutions.sciquest.com/apps/Router/FavoritesFormEdit	?FavoriteProductId=3191694&wantReloadOnClose=false&FavPageCor	ntext=2&tmstmp	=16482	33
Direct Pay (HokieMart will not deliver PO)	Available Actions: Add and go to Cart	♥ Go	Close	
	Supplier Info			?
Supplier	New Supplier/Address more info select different supplier			
Fulfillment Address	Order Address 1: (preferred) VT Purchasing Dept Blacksburg, Virginia 24061 United States			
Distribution Method				
The system will distribute purchase orders using the method(s) indic	ated below:			
Check this box to customize order distribution information.				

To change the supplier on a form, click on the text "select different supplier"

Then start typing in the name of your desired supplier and select them from the drop down menu.

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Direct Pay (HokieMart will not deliver PO)	Available Actions: Add and go to Cart 🗸 Go
	Supplier Info
Supplier Enter Supplier	New Supplier/Address FedEx
	FedEx
	FedEx Custom Critical
Fax	FedEx Freight Inc
	FedEx Office & Print Services Inc 😧

Once selected, the supplier will populate on your form and you can proceed with filling the rest of the form out as you normally would.

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solutions.sciquest.com/apps/Router/FavoritesFormEdit	?FavoriteProductId=3191694&FavPageContext=2&tmstmp=1648233354774			
Direct Pay (HokieMart will not deliver PO)	Available Actions: Add and go to Cart	♥ Go	Close	
	Supplier Info			?
Supplier	FedEx more info select different supplier			
Fulfillment Address	Order Address 5: (preferred) PO Box 371461 Pittsburgh, Pennsylvania 15250-7461 United States select different fulfillment center			
Supplier Phone	+1 703-599-1580			
Distribution Method				
The evetam will dietribute nurchase orders using the method/s) indir	atad halowr			