

COMMONWEALTH OF VIRGINIA

STANDARD CONTRACT

Contract Number: VTS-2164-2024

This contract entered into this sixth day of February 2024 by Consolidated Construction Services Inc. hereinafter called the "Contractor" and Commonwealth of Virginia, Virginia Polytechnic Institute and State University called "Virginia Tech."

WITNESSETH that the Contractor and Virginia Tech, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

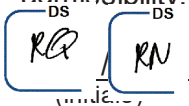
SCOPE OF CONTRACT: The Contractor shall provide Environmental and Hazardous Incident Response and Compliance Services to Virginia Tech as set forth in the Contract Documents.

PERIOD OF CONTRACT: From March 1, 2024 through February 28, 2027 with the option for three (3) two-year renewals.

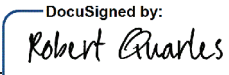
COMPENSATION AND METHOD OF PAYMENT: The Contractor shall be paid by Virginia Tech in accordance with the Contract Documents.

CONTRACT DOCUMENTS: The Contract Documents shall consist of this signed contract, Request for Proposal (RFP) number 952642401 dated November 9, 2023, together with Addendum Number 1 To RFP dated December 4, 2023, the proposal submitted by the Contractor dated December 15, 2023 and the negotiation summary, all of which Contract Documents are incorporated herein.

ELECTRONIC TRANSACTIONS: If this paragraph is initialed by both parties, to the fullest extent permitted by Code of Virginia, Title 59.1, Chapter 42.1, the parties do hereby expressly authorize and consent to the use of electronic signatures as an additional method of signing and/or initialing this contract and agree electronic signatures (for example, the delivery of a PDF copy of the signature of either party via facsimile or electronic mail or signing electronically by utilizing an electronic signature service) are the same as manual executed handwritten signatures for the purposes of validity, enforceability and admissibility.



In WITNESS WHEREOF, the parties have caused this Contract to be duly executed intending to be bound thereby.

Contractor
By:  _____
(Sig. 4A78268F7975447...)
Robert Quarles

Name and Title
President

Virginia Tech
By:  _____
(Sig. 5EF51DA320D049B...)
Reed Nagel
Associate Director for Goods and Services



Request for Proposal # 952642401

For

Environmental and Hazardous Incident Response and
Compliance Services

November 9, 2023

Note: This public body does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, sexual orientation, gender identity, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.

RFP # 952642401, Environmental and Hazardous Incident Response and Compliance Services

INCLUDE THIS PAGE WITH YOUR PROPOSAL, SIGNATURE AT SUBMISSION IS REQUIRED

DUE DATE: Proposals will be received until December 8, 2023 at 3:00 PM. Failure to submit proposals to the correct location by the designated date and hour will result in disqualification.

INQUIRIES: All inquiries for information regarding this solicitation should be directed to Levi Henry, Phone: (540) 231-7852 e-mail: lhenry29@vt.edu. All inquiries will be answered in the form of an addendum. Inquiries must be submitted by 3:00 PM on November 27, 2023. Inquiries must be submitted to the procurement officer identified in this solicitation.

PRE-PROPOSAL CONFERENCE: A pre-proposal conference will be held on Friday November 17, 2023 at 10:00 AM. See RFP Section IX, Pre-proposal Conference for additional information.

PROPOSAL SUBMISSION:

***Please note, proposal submission procedures have changed effective March 2023.**

Proposals may NOT be hand delivered to the Procurement Office.

Proposals should be submitted electronically through Virginia Tech's procurement portal. This portal allows you access to view business opportunities and submit bids and proposals to Virginia Tech digitally and securely.

Proposals must be submitted electronically at:

<https://bids.scquest.com/apps/Router/PublicEvent?CustomerOrg=VATech>

Vendors will need to sign up through this procurement portal, hosted by Jaggaer. **It is encouraged for all vendors to register prior to the proposal submission deadline to avoid late submissions.** Registration is easy and free. If you have any challenges with the registration process, please contact Jaggaer Support at 1-800-233-1121 or procurement@vt.edu. It is recommended to use Chrome as your browser.

Click on the opportunity and log in to your vendor account to begin preparing your submission. Upon completion, you will receive a submission receipt email confirmation. Virginia Tech will not confirm receipt of proposals. It is the responsibility of the offeror to make sure their proposal is delivered on time.

Hard copy or email proposals will not be accepted. Late proposals will not be accepted, nor will additional time be granted to any individual Vendor.

Attachments must be smaller than 50MB in order to be received by the University.

In compliance with this Request For Proposal and to all the conditions imposed therein and hereby incorporated by reference, the undersigned offers and agrees to furnish the goods or services in accordance with the attached signed proposal and as mutually agreed upon by subsequent negotiation.

AUTHORIZED SIGNATURE: _____ Date: _____

[INCLUDE THIS PAGE]

I. PURPOSE:

This Request for Proposal (RFP) seeks to solicit proposals to establish a contract through competitive negotiations by Virginia Polytechnic Institute and State University (Virginia Tech), an agency of the Commonwealth of Virginia.

Virginia Tech desires to procure the services of a qualified firm(s) to provide immediate response, cleanup, environmental compliance and mitigation services for hazardous material/waste and emergency incidents on an "as-needed" basis at Virginia Tech facilities/properties throughout the Commonwealth. The contractor must demonstrate the ability to respond to the Virginia Tech main campus located in Blacksburg, Virginia within five (5) hours. It is also preferred that the contractor can demonstrate the ability to respond to all Virginia Tech facilities/properties located in Virginia within 12 hours.

II. SMALL, WOMAN-OWNED AND MINORITY (SWAM) BUSINESS PARTICIPATION:

The mission of the Virginia Tech supplier opportunity program is to foster inclusion in the university supply chain and accelerate economic growth in our local communities through the engagement and empowerment of high quality and cost competitive small, minority-owned, women-owned, and local suppliers. Virginia Tech encourages prime suppliers, contractors, and service providers to facilitate the participation of small businesses, and businesses owned by women and minorities through partnerships, joint ventures, subcontracts, and other inclusive and innovative relationships.

For more information, please visit: <https://www.sbsd.virginia.gov/>

III. CONTRACT PERIOD:

The term of this contract is for three year(s), or as negotiated. There will be an option for three (3) two-year year renewals, or as negotiated.

IV. EVA BUSINESS-TO-GOVERNMENT ELECTRONIC PROCUREMENT SYSTEM:

The eVA Internet electronic procurement solution streamlines and automates government purchasing activities within the Commonwealth of Virginia. Virginia Tech, and other state agencies and institutions, have been directed by the Governor to maximize the use of this system in the procurement of goods and services. *We are, therefore, requesting that your firm register as a vendor within the eVA system.*

There are transaction fees involved with the use of eVA. These fees must be considered in the provision of quotes, bids and price proposals offered to Virginia Tech. Failure to register within the eVA system may result in the quote, bid or proposal from your firm being rejected and the award made to another vendor who is registered in the eVA system.

Registration in the eVA system is accomplished on-line. Your firm must provide the necessary information. Please visit the eVA website portal at <http://www.eva.virginia.gov/pages/eva-registration-buyer-vendor.htm> and **register both with eVA and Ariba**. *This process needs to be completed before Virginia Tech can issue your firm a Purchase Order or contract.* If your firm conducts business from multiple geographic locations, please register these locations in your initial registration.

For registration and technical assistance, reference the eVA website at: <https://eva.virginia.gov/>, or call 866-289-7367 or 804-371-2525.

V. CONTRACT PARTICIPATION:



It is the intent of this solicitation and resulting contract to allow for cooperative procurement. Accordingly, any public body, public or private health or educational institutions, or Virginia Tech's affiliated corporations and/or partnerships may access any resulting contract if authorized by the contractor.

Participation in this cooperative procurement is strictly voluntary. If authorized by the Contractor, the resultant contract may be extended to the entities indicated above to purchase at contract prices in accordance with contract terms. The Contractor shall notify Virginia Tech in writing of any such entities accessing the contract, if requested. No modification of this contract or execution of a separate contract is required to participate. The Contractor will provide semi-annual usage reports for all entities accessing the Contract, as requested. Participating entities shall place their own orders directly with the Contractor and shall fully and independently administer their use of the contract to include contractual disputes, invoicing and payments without direct administration from Virginia Tech. Virginia Tech shall not be held liable for any costs or damages incurred by any other participating entity as a result of any authorization by the Contractor to extend the contract. It is understood and agreed that Virginia Tech is not responsible for the acts or omissions of any entity, and will not be considered in default of the contract no matter the circumstances.

Use of this contract does not preclude any participating entity from using other contracts or competitive processes as the need may be.

VI. STATEMENT OF NEEDS/SCOPE OF WORK:

A. General:

Virginia Tech is seeking proposals for the provision of immediate response and cleanup services for hazardous material/waste and emergency incidents. Examples of these incidents may be, but are not limited to, crime scenes, trauma incidents, biohazard incidents, petroleum spills and other similar incidents of an emergency nature. These services are to be provided for the period of three years with the option for up to three (3) two-year renewals or as negotiated.

The services sought by Virginia Tech require that the successful Contractor maintain a 24-hour telephone communications system and that the successful Contractor be capable of having a representative, with the appropriate technical expertise to initiate corrective action, at the scene of an emergency at the Virginia Tech main campus located in Blacksburg, Virginia within five (5) hours of verbal notification by Virginia Tech, and within 12 hours on any Virginia Tech location/property located in Virginia.

The Contractor shall be prepared to commence containment and cleanup operations within the above time frame and to continue operations uninterrupted until notified to discontinue such operations by Virginia Tech. The successful Contractor shall be prepared to work under the direction of Virginia Tech and/or consultants employed by and responsible to Virginia Tech. A complete roster of available response personnel shall be provided as part of the submittal

package. These individuals shall, at a minimum, possess the training requirements necessary to respond and as prescribed by OSHA 29 CFR Part 1910 where appropriate. Contractor shall also include their standard operating procedures and safety protocols in their response to this RFP.

Virginia Tech reserves the right to review and approve the number and types of personnel, vehicles, and equipment required to respond to any emergency.

The successful Contractor(s) shall be prepared to immediately arrange for the proper disposal of all wastes and materials generated from containment and cleanup operations, including the supplying of manifests and all other necessary documents. All waste materials shall be tracked from its point of generation to its ultimate disposal facility. Tracking and disposal documentation shall be provided to Virginia Tech.

Contractors are required to submit, as part of their proposal, an exact fee schedule in accordance with **Section VI. B.** for labor, vehicles, equipment rental, supplies and disposal costs to apply for the length of the contract. Disposal costs for waste materials shall be unit specific (i.e. per pound, gallon, 55-gallon drum, etc.) and based on ultimate disposal. Any and all disposal analysis costs and packaging costs should also be included in the proposal.

The successful Contractor(s) shall notify Virginia Tech of the waste's ultimate disposal location and all such facilities shall be properly licensed. Verification of proper licensure to receive the specific waste to be disposed of shall be the responsibility of the Contractor. All Contractors submitting a proposal shall also agree to an inspection of their facilities and equipment by Virginia Tech personnel prior to the award of the contract, and at period intervals if requested. The successful Contractor(s) may be required to participate in one uncompensated practice response situation conducted at a time mutually convenient to the University and the Contractor, and any training sessions conducted by the Contractor independently shall be made available to University personnel.

B. Supplies or Services and Price/Costs

The following cost information will be provided for each response service the vendor is proposing:

1. Labor Rates: The Contractor shall define cost for labor rates in Attachment B.
 - a. Straight Time (those hours/days for which full time employees receive straight time pay).
 - b. Overtime (those hours/days for which full time employees receive overtime pay).
 - c. Work Week (Identify your company's work week).
2. Billable Hours: Labor Hours for personnel are payable only for:
 - a. Time actually spent at the job site under the authority of Virginia Tech.
 - b. Time actually spend travelling to and from the work site in excess of normal commuting distances for the area.
 - c. Fractional parts of an hour shall be payable on a pro-rated basis to the nearest quarter.

3. Equipment and Vehicle Rates: The contractor shall provide rates for the vehicles and equipment found in the corresponding attachments.

- a. For the purpose of pricing, the equipment will be made available from the Contractor's operations center located closest to the cleanup site.
- b. Where hourly, daily, weekly or monthly rates are provided, the rate(s) that result in the lowest aggregate amount shall apply.
- c. Standby and Operating rates:
 1. During those periods of time that the equipment is in actual operation the "operating rate" shall apply.
 2. During those periods in which the equipment is not capable of normal operation and is not being used, the rates shall be \$0.00.
 3. The "standby rate" shall be applied during the working hours established by Virginia Tech or when (1.) and (2.) above do not apply.
 4. During non-working hours, as established by Virginia Tech, the rate shall be \$0.00.
 5. During cleaning of Equipment or Vehicles the standby rate shall apply.

C. Description/Specification Work Statement:

1. Definitions: The term Virginia Tech or designee as used herein means the individual responsible for authorization of services.
2. Use of Services/Equipment/Vehicles/Vessels/Materials/Supplies:
 - a. Authority:
 1. The contractor shall furnish the labor, material and equipment as directed by Virginia Tech and shall provide adequate supervision for the same.
 2. Subsequent to the start of a job the Contractor shall provide the same personnel (labor categories), materials and equipment at the job site as authorized by Virginia Tech.
 3. No services shall be rendered without the specific authorization of Virginia Tech.
 4. Virginia Tech may, in writing, require the Contractor to remove from the worksite any employee deemed incompetent, careless, or otherwise objectionable in the view of Virginia Tech or their designee.
 - b. Contractor Responsibility:
 1. The contractor shall use due diligence to perform all work.
 2. The Contractor is encouraged to draw upon his expertise to suggest the use of

personnel, material, equipment and procedures that may improve the containment, cleanup and mitigation operations. However, the decision to use such suggestions shall rest solely with Virginia Tech.

3. The Contractor is responsible for knowing the normal capabilities of his equipment. If Virginia Tech or designee directs the Contractor to use Contractor equipment in a manner that will exceed its normal capabilities, the Contractor shall promptly advise Virginia Tech of this fact.
4. If the Contractor believes that security services at the job site are required, the Contractor shall promptly advise Virginia Tech.
5. The Contractor must maintain confidentiality at all times in regards to work performed on behalf of Virginia Tech as outlined in Attachment M – Confidentiality Clause. No Contractor or Contractor employee is allowed to divulge any information regarding any emergency response to the media, individuals not employed by Virginia Tech, or Virginia Tech employees not directly related to the emergency situation. If such breach in confidentiality occurs, Contractor shall notify Virginia Tech immediately with the date and time of the breach and the circumstances surrounding such breach.

3. Contractor Responsibility for Spills:

- a. The Contractor is solely responsible for any and all spills, leaks, or releases during the performance of work under this agreement which occur as a result of the negligence of its agents, employees, or Sub-Contractors.
- b. The Contractor agrees to clean up such spills, leaks, or releases in a manner that complies with applicable federal, state, and local laws, regulations, and procedures and to the satisfaction of Virginia Tech. Cleanup shall be at no cost to Virginia Tech.
- c. The Contractor shall report all such spills, leaks, and releases, regardless of the size or quantity, to Virginia Tech immediately upon their discovery. A written follow-up report shall be submitted no later than seven (7) days after the initial notification. The written report shall be in narrative form and as a minimum include the following:
 1. Description of the items spilled (including identity, quantity, manifest number, etc.)
 2. Whether amount spilled is EPA/State reportable – if so, when it was reported and to whom.
 3. Exact time and location of the spill, including a description of the area involved.
 4. Containment procedures initiated.
 5. Summary of any communication Contractor has had with media or state and federal officials.
 6. Description of cleanup procedures employed or to be employed at the site including disposal location of spill residue.
- d. Any such spills considered reportable in accordance with 33 CFR 153.203 AND 40 CFR 302.6 shall be reported (by the Contractor) to the National Response Center.

4. Analysis, Disposal and/or Treatment of Recovered Material and Wastes:

- a. Disposal or other disposition of substances collected during the cleanup, containment or mitigation operations shall be as directed by Virginia Tech and in accordance with applicable federal, state and local regulations.
- b. When directed by Virginia Tech, the Contractor shall draw upon its experience and industry contacts and in cooperation with federal, state and local authorities to provide disposal options to Virginia Tech.

5. Virginia Tech Owned Property:

- a. In the event that any Virginia Tech property is supplied to the Contractor under a properly authorized order resulting from this agreement, Virginia Tech will be reimbursed at the Contractor's in-kind rate for similar equipment or at a rate negotiated with the Contractor at the time of the authorization.
- b. At its discretion, Virginia Tech may furnish the Contractor entering into this agreement with University-owned property, including communications equipment. The Contractor furnished with equipment agrees to use reasonable care to safeguard such equipment. The Contractor shall be responsible for the cost of lost or damaged equipment subject to reasonable wear and tear. The Contractor specifically agrees to use the equipment only when employed by Virginia Tech in cleanup, containment or mitigation operation or when otherwise authorized in advance by Virginia Tech. The Contractor shall use the equipment when directed and promptly return such equipment on demand.

D. Packaging and Marking:

The Contractor shall package, mark, label, and load all waste material in accordance with all applicable federal, state and local regulations. If waste material shall be re-packaged for proper shipment the Contractor shall perform such re-packaging and furnish all required materials. When re-packaging is necessary, the Contractor shall be responsible for disposal of the original container and packaging in a manner that complies with all applicable federal, state and local regulations. The Contractor shall also provide and affix the appropriate placards to each vehicle prior to transport of waste material.

E. Special Contract Requirements:

1. Ordering:

Virginia Tech is not obligated or limited to any level of business under this contract. Virginia Tech may place orders under this agreement when most advantageous to Virginia Tech considering the location, nature, and size of the incident; the prevailing weather and availability of necessary personnel; and the material and equipment and capabilities of the Contractor. If no needs arise during the contracted period for the services denoted herein, the Contractor understands that no orders may be placed as a result of this contract.

2. Subcontractors and Subcontractor Services:

- a. Subcontracts and/or subcontractor services, equipment, vehicles, supplies and/or materials shall be pre-approved by Virginia Tech. Proposers are expected to list all proposed subcontractor arrangements in their proposal.

- b. For purposes of pricing, Virginia Tech requires that materials/supplies expended in the performance of this service be provided at cost. Any associated overhead expenses or handling charges must be included in the labor rates submitted.

c. The responsibilities of supervision may not be subcontracted.

3. Incident Daily Resource Reports:

- a. Incident Daily Resource Reports shall be made available for inspection by Virginia Tech as requested. A complete and accurate copy shall be delivered to Virginia Tech daily. Personnel, equipment, or material not included on an approved Incident Daily Resource Report shall not be included in any invoice. The Incident Daily Resource Report form shall contain a complete daily billing of work ordered and provided by the Prime Contractor and its Subcontractor(s).
- b. For purposes of this contract, only Virginia Tech may certify inspection and acceptance of services.

4. Superintendence by Contractor:

The Contractor will have a competent foreman at the work site at all times during contract performance unless otherwise directed by Virginia Tech. The foreman will have complete authority to act for the Contractor.

5. Safety Requirements:

- a. The Contractor shall perform all operations in a prudent, conscientious, safe and professional manner. The Contractor's personnel and equipment shall comply with applicable federal, state and local laws, safety regulations, and procedures, including but not limited to, 29 CFR 1910, 1926 and 30 CFR 300.150; and the Contractor shall ensure that its agents, employees, and Subcontractors perform in a like manner. The Contractor shall ensure that all personnel involved in the handling and packaging of waste be trained for the task, and in particular, in the areas of chemical incompatibility, general first aid procedures, bloodborne pathogens, and spills. Handling and personnel protective equipment shall be provided by the Contractor and shall be appropriate for handling of waste in accordance with any applicable federal, state or local regulations.
- b. The Contractor shall provide safety controls for protection of the life and health of employees and other persons; for prevention of damage to property, materials, supplies, and equipment; and for avoidance of work interruption in the performance of this agreement; and the Contractor shall comply with any accident prevention or safety requirements included or referenced in this agreement or required by law.
- c. Virginia Tech will notify the Contractor of any non-performance with the foregoing provisions and the action to be taken. The Contractor shall, after receipt of such notice, immediately take corrective action. Such notice, when delivered to the Contractor or his representatives at the site of the work, shall be deemed sufficient for the purpose. If the Contractor fails or refuses to comply promptly, Virginia Tech may issue an order stopping all or part of the work until satisfactory corrective action has been taken. If a valid stop work order is issued, no part of the time lost due to any such stop work order shall be made the subject of claim for extension of time or for excess costs or damages by the Contractor and no fees for labor, equipment, or services shall be charged during such stop work order.

6. Compliance with Applicable Laws and Regulations:

All work shall be in compliance with all federal, state and local laws and regulations in effect at the time of submission of offers and at the time of actual performance. The Contractor is fully responsible for compliance.

7. Permits:

The Contractor shall obtain all necessary licenses and permits required by applicable federal, state and local laws and regulations before commencing performance on any activity requiring licenses and or permits.

8. Site Safety Plan:

- a. The Contractor may be required by Virginia Tech to provide a site safety plan for any order under this agreement which will establish policies and procedures for protecting the health and safety of employees and other persons; for the prevention of damage to property, materials, supplies and equipment related to this project. The plan shall contain information about the known or suspected hazards, routine and special safety procedures that shall be followed, and other instructions for safeguarding the health of individuals on site.
- b. The Safety Plan shall be, from the start of performance through completion of the work, conspicuously posted or distributed to all contract personnel and discussed with them. The Safety Plan shall be periodically reviewed and updated as necessary to keep it current.

9. Site Condition at Completion of the Work:

The Contractor shall remove from the site all materials, equipment, and rubbish. Upon completion of work the Contractor shall leave the work area in a clean and orderly condition satisfactory to Virginia Tech.

10. Department of Transportation Requirements:

The Contractor agrees that transportation shall be in accordance with applicable Department of Transportation Hazardous Material Regulations.

F. Contractor Compliance:

All services provided by the Contractor shall be in complete compliance with all applicable OSHA, NESHAPS, EPA, Federal, State and Local laws, regulations and codes.

G. Contractor Personnel:

1. Shall have sufficient experience to perform services included in this solicitation.
2. Contractor shall provide an updated list as needed, or upon request, of all personnel performing work under this contract and with written evidence of the personnel's qualifications.

H. Other Requirements:

1. **Parking Policy:** All Contractor vehicles parked on the Virginia Tech campus must display a parking permit. Contractors shall note that vehicles parked on the Virginia Tech campus without a parking pass or permit are subject to ticketing and fines.
2. **Uniforms:** All employees of the Contractor and Subcontractor shall wear uniforms or other appropriate forms of identification' at all times to designate their affiliation with the Contractor.
3. **Time Paid:** For hourly rate personnel and equipment (used during project use) time paid shall start upon arrival and sign-in at Virginia Tech and end upon sign-out and shall not include travel time to and from VT and/or Project site, lunch breaks, or other breaks. Time shall be rounded to the nearest ½ hour.
4. **Overtime Rates:** Shall be paid for time worked over forty hours in a single week for Virginia Tech, (week ending Friday), and Saturdays and Sundays, except when the work schedule has been changed in agreement with Virginia Tech and the Contractor. Overtime rate shall be 1.5 times the regular rate as bid for hourly rate personnel only. Overtime rates shall not apply to equipment.
5. **Safety Precautions:** The Contractor shall comply with the rules and regulations of OSHA and the Department of Labor. The Contractor alone shall be responsible for the safety, efficiency and adequacy of his plant, appliances, and methods, and for any damage which may result from their improper construction, maintenance or operation. The Contractor shall erect and properly maintain at all times, as required by the conditions and progress of the work, proper safeguards for the protection of workers and the public and shall post danger warnings against any hazards created by the construction operations. The Contractor shall designate a responsible member of his organization on the work whose duty shall be the prevention of accidents. In the absence of notice to the contrary, filed with the Owner in writing with copy to Virginia Tech Police, this person shall be the Superintendent of the Contractor.
6. **Check-in and out Procedures:** During the University's normal working hours, the Contractor personnel shall check-in with the designated Facilities Services representative immediately upon arrival to the University. Contractor personnel shall sign-in and pick up any keys they will need for access. Check out during University's normal working hours shall include sign out, and return of any keys issued. Outside the University's normal working hours, Contractor shall report to the Campus Police Department for check in and out. Additionally, Contractor personnel may be asked to check in and out with a building contact person.
7. **Duty to Protect Property:** The Contractor shall continuously maintain adequate protection of all his work and/or supplies from damage and shall protect all other property from damage, injury, or loss arising in connection with the work or services. The Contractor shall make good any such damage, injury, or loss except such as may be directly the result of errors in the Contract Documents or such as shall be caused directly by the Owner.
8. **Disposal of Debris:** The Contractor shall transport all waste off Virginia Tech property and dispose of it in a manner that complies with Federal, state, and local requirements unless otherwise indicated by Virginia Tech.
9. **Fire Protection and Prevention:** The Contractor shall perform work in a fire-safe manner. Contractor shall supply and maintain adequate firefighting equipment capable of extinguishing fires in the early stages.

10. Temporary Utilities: Virginia Tech will provide temporary water and electric service to a designated point for use by the contractor subject to the provision that utilities are readily available. If the required utilities are not available, the contractor should arrange to supply these and bill the associated costs to Virginia Tech. The contractor shall provide and install all equipment, such as hoses, extension cords, connections, etc., necessary to provide temporary hook-ups to the utilities.
11. Existing Utilities: Verify with owner's Representative that the location of existing underground utilities in the area of work has been performed. If utilities are to remain in place, the Contractor shall provide adequate means of protection. Should uncharted or incorrectly charted piping or other utilities be encountered, consult Virginia Tech immediately for directions. The Contractor shall cooperate with Virginia Tech and utility companies in keeping respectable services and facilities in operation. The Contractor shall be responsible to contact Miss Utilities.
12. Permits: The Contractor shall secure all the necessary permits for their work.
13. Key Control:
 - a. No person shall knowingly possess an unauthorized key to property owned by Virginia Tech. Facilities Services' Key Control Office is the only authorized vendor for University key requests.
 - b. All keys remain the property of Virginia Tech. Keys which are no longer needed must be returned to the Key Control Office.
 - c. Stolen or lost keys must be reported immediately to the Virginia Tech Police Department & Key Control Office.
 - d. The installation, changing or removal of locks shall be performed only by contractor or an authorized Key Control Office designee.
 - e. Unauthorized locks are prohibited on doors and if found will be removed and discarded. Any damage or repairs necessitated by the removal of unauthorized locks will be the responsibility of the contractor found in violation of this section.
 - f. Keys should at no time be left unattended (hanging in a door lock, lying on a desk, etc.).
 - g. Each Contractor will be responsible for developing and enforcing a key return policy. All Contractors must surrender all University keys issued to them upon termination or completion of project.
 - h. Keys are not to be transferred from their assigned carrier to another without proper documentation.
 - i. The Contractor shall be responsible for the total cost of keys requested and for work done to re-secure an area whenever a key is lost or stolen.
 - j. The contractor shall return any existing hardware removed from a project to the Key Control Office.
 - k. No area outside of the project scope will be accessed by the contractor for an individual without the approval of the Owner's Representative designated as responsible for the area. Said designee will be responsible for verifying authority and identity of the

individual requesting access.

14. Smoking Policy: Please refer to the Virginia Tech webpage for policies on smoking:
<https://policies.vt.edu/1010.pdf>

15. Estimates of Work: Upon request by Virginia Tech and for work with adequate plans and specifications or written directions, the Contractor shall prepare and submit to Virginia Tech a written estimate (quantity of each contract billable unit) required to perform the work specified under this contract. This work may then be performed by the Contractor only with Virginia Tech's written authorization. Invoices submitted by the Contractor for work performed shall be itemized by each contract billable unit.

Virginia Tech reserves the right to make or obtain other estimates prior to authorizing the Contractor to proceed in order to comply with the requirements of state regulations to determine price reasonableness. If the estimate is considered not to be reasonable, the Contractor will be asked to review his estimate and resubmit. If the revised estimate is still considered to be unreasonable, Virginia Tech reserves the right to obtain the work from another source.

VII. PROPOSAL PREPARATION AND SUBMISSION:

A. Specific Requirements

Proposals should be as thorough and detailed as possible so that Virginia Tech may properly evaluate your capabilities to provide the required goods or services. Offerors are required to submit the following information/items as a complete proposal:

1. Qualifications and Experience:

Provide qualifications and experience of the Offeror relative to the scope of services contained in this RFP including the following items:

- a. Past projects, cost, scheduling and general performance, performance on past projects, to include all Commonwealth of Virginia projects in the past three (3) years. This information should include the names and contact information for the point of contact for each project.
- b. Identification and statement of qualifications of the project team members who will be assigned to the project for actual "hands on" work, as well as the principal assigned the project along with a description of their role(s) on the project team.
- c. Identification and statement of all additional associated team members, if any, to be used on the project along with a description of their role(s) on the project team.
- d. Geographic location of the Offeror relative to Virginia Tech locations. The Offeror should include a street address of the office(s) proposed to handle the work.
- e. Demonstration of experience and appropriate training.

2. Plan for Providing Services:

- a. Complete and detailed description of the Offeror's methodology and plan for providing the services described herein.

- b. A statement of the Offerer's understanding of the work to be performed.
3. Pricing:
Provide a price schedule for all services offered.
4. Participation of Small, Women-owned and Minority-owned Business (SWAM) Business:
If your business cannot be classified as SWaM, describe your plan for utilizing SWaM subcontractors if awarded a contract. Describe your ability to provide reporting on SWaM subcontracting spend when requested. If your firm or any business that you plan to subcontract with can be classified as SWaM, but has not been certified by the Virginia Department of Small Business and Supplier Diversity (SBSD), it is expected that the certification process will be initiated no later than the time of the award. If your firm is currently certified, you agree to maintain your certification for the life of the contract. For assistance with SWaM certification, visit the SBSD website at <http://www.sbsd.virginia.gov/>
5. The return of the Submission Instruction page and addenda, if any, signed and filled out as required.

B. General Requirements

1. RFP Response: In order to be considered for selection, Offerors shall submit a complete response to this RFP to include;
 - a. **One (1) electronic document** in WORD format or searchable PDF of the entire proposal as one document, INCLUDING ALL ATTACHMENTS must be uploaded through the Virginia Tech online submission portal. Refer to page 2 for instructions.

Any proprietary information should be clearly marked in accordance with 2.d. below.
 - b. Should the proposal contain **proprietary information**, provide **one (1) redacted electronic copy** of the proposal and attachments **with proprietary portions removed or blacked out**. This redacted copy should follow the same upload procedures as described on Page 1 of this RFP. This redacted copy should be clearly marked "*Redacted Copy*" within the name of the document. The classification of an entire proposal document, line item prices and/or total proposal prices as proprietary or trade secrets is not acceptable. Virginia Tech shall not be responsible for the Contractor's failure to exclude proprietary information from this redacted copy.

No other distribution of the proposals shall be made by the Offeror.
2. Proposal Preparation:
 - a. Proposals shall be signed by an authorized representative of the Offeror. All information requested should be submitted. Failure to submit all information requested may result in Virginia Tech requiring prompt submission of missing information and/or giving a lowered evaluation of the proposal. Proposals which are substantially incomplete or lack key information may be rejected by Virginia Tech at its discretion. Mandatory requirements are those required by law or regulation or are such that they cannot be waived and are not subject to negotiation.

- b. Proposals should be prepared simply and economically providing a straightforward, concise description of capabilities to satisfy the requirements of the RFP. Emphasis should be on completeness and clarity of content.
 - c. Proposals should be organized in the order in which the requirements are presented in the RFP. All pages of the proposal should be numbered. Each paragraph in the proposal should reference the paragraph number of the corresponding section of the RFP. It is also helpful to cite the paragraph number, sub letter, and repeat the text of the requirement as it appears in the RFP. If a response covers more than one page, the paragraph number and sub letter should be repeated at the top of the next page. The proposal should contain a table of contents which cross references the RFP requirements. Information which the offeror desires to present that does not fall within any of the requirements of the RFP should be inserted at an appropriate place or be attached at the end of the proposal and designated as additional material. Proposals that are not organized in this manner risk elimination from consideration if the evaluators are unable to find where the RFP requirements are specifically addressed.
 - d. Ownership of all data, material and documentation originated and prepared for Virginia Tech pursuant to the RFP shall belong exclusively to Virginia Tech and be subject to public inspection in accordance with the Virginia Freedom of Information Act. Trade secrets or proprietary information submitted by an Offeror shall not be subject to public disclosure under the Virginia Freedom of Information Act. However, to prevent disclosure the Offeror must invoke the protections of Section 2.2-4342F of the Code of Virginia, in writing, either before or at the time the data or other materials is submitted. The written request must specifically identify the data or other materials to be protected and state the reasons why protection is necessary. -The proprietary or trade secret material submitted must be identified by some distinct method such as highlighting or underlining and must indicate only the specific words, figures, or paragraphs that constitute trade secret or proprietary information. The classification of an entire proposal document, line item prices and/or total proposal prices as proprietary or trade secrets is not acceptable and may result in rejection of the proposal.
3. Oral Presentation: Offerors who submit a proposal in response to this RFP may be required to give an oral presentation of their proposal to Virginia Tech.—This will provide an opportunity for the Offeror to clarify or elaborate on the proposal but will in no way change the original proposal. Virginia Tech will schedule the time and location of these presentations. Oral presentations are an option of Virginia Tech and may not be conducted. Therefore, proposals should be complete.

VIII. SELECTION CRITERIA AND AWARD:A. Selection Criteria

Proposals will be evaluated by Virginia Tech using the following:

<u>Criteria</u>	<u>Maximum Point Value</u>
1. Quality of products/services offered and suitability for the intended purposes	25
2. Qualifications and experiences of Offeror in providing the goods/services	25
3. Specific plans or methodology to be used to provide the Services	25
4. Cost (or Price)	15
5. Participation of Small, Women-Owned and Minority (SWAM) Business	10
	Total 100

B. Award

Selection shall be made of two or more offerors deemed to be fully qualified and best suited among those submitting proposals on the basis of the evaluation factors included in the Request for Proposal, including price, if so stated in the Request for Proposal. Negotiations shall then be conducted with the offerors so selected. Price shall be considered, but need not be the sole determining factor. After negotiations have been conducted with each offeror so selected, Virginia Tech shall select the offeror which, in its opinion, has made the best proposal, and shall award the contract to that offeror. Virginia Tech may cancel this Request for Proposal or reject proposals at any time prior to an award. Should Virginia Tech determine in writing and in its sole discretion that only one offeror has made the best proposal, a contract may be negotiated and awarded to that offeror. The award document will be a contract incorporating by reference all the requirements, terms and conditions of this solicitation and the Contractor's proposal as negotiated.

Virginia Tech reserves the right to award multiple contracts as a result of this solicitation.

IX. OPTIONAL PRE-PROPOSAL CONFERENCE:

An optional pre-proposal conference will be held virtually via Zoom Meetings on November 17, 2023 @ 10:00 AM. The purpose of this conference is to allow potential Offerors an opportunity to present questions and obtain clarification relative to any facet of this solicitation.

While attendance at this conference will not be a prerequisite to submitting a proposal, offerors who intend to submit a proposal are encouraged to attend.

Link to ZOOM Meeting: <https://viriniatech.zoom.us/j/84142458015>

It is strongly recommended that you obtain a Virginia Tech parking permit for display on your vehicle prior to attending the conference. Parking permits are available from the

Virginia Tech Parking Services Department located at 505 Beamer Way, phone: (540) 231-3200, e-mail: parking@vt.edu.

X. INVOICES:

Invoices for goods or services provided under any contract resulting from this solicitation shall be submitted by email to vtinvoices@vt.edu or by mail to:

Virginia Polytechnic Institute and State University (Virginia Tech)
Accounts Payable
North End Center, Suite 3300
300 Turner Street NW
Blacksburg, Virginia 24061

XI. METHOD OF PAYMENT:

Virginia Tech will authorize payment to the contractor as negotiated in any resulting contract from the aforementioned Request for Proposal.

Payment can be expedited through the use of the Wells One AP Control Payment System. Virginia Tech strongly encourages participation in this program. For more information on this program please refer to Virginia Tech's Procurement website: <http://www.procurement.vt.edu/vendor/wellsone.html> or contact the procurement officer identified in the RFP.

XII. ADDENDUM:

Any **ADDENDUM** issued for this solicitation may be accessed at <http://www.apps.vpfin.vt.edu/html.docs/bids.php>. Since a paper copy of the addendum will not be mailed to you, we encourage you to check the web site regularly.

XIII. COMMUNICATIONS:

Communications regarding this solicitation shall be formal from the date of issue, until either a Contractor has been selected or the Procurement Department rejects all proposals. Formal communications will be directed to the procurement officer listed on this solicitation. Informal communications, including but not limited to request for information, comments or speculations regarding this solicitation to any University employee other than a Procurement Department representative may result in the offending Offeror's proposal being rejected.

XIV. CONTROLLING VERSION OF SOLICITATION:

The posted version of the solicitation and any addenda issued by Virginia Tech Procurement Services is the mandatory controlling version of the document. Any modification of/or additions to the solicitation by the Offeror shall not modify the official version of the solicitation issued by Virginia Tech Procurement Services. Such modifications or additions to the solicitation by the Offeror may be cause for rejection of the proposal; however, Virginia Tech reserves the right to decide, on a case by case basis, in its sole discretion, whether to reject such a proposal.

XV. TERMS AND CONDITIONS:

This solicitation and any resulting contract/purchase order shall be governed by the attached terms and conditions, see Attachment A.

XVI. CONTRACT ADMINISTRATION:

- A. Mike Mulhare, Interim Associate Vice President, Public Safety Division, at Virginia Tech or their designee, shall be identified as the Contract Administrator and shall use all powers under the contract to enforce its faithful performance.
- B. The Contract Administrator, or their designee, shall determine the amount, quantity, acceptability, fitness of all aspects of the services and shall decide all other questions in connection with the services. The Contract Administrator, or their designee, shall not have authority to approve changes in the services which alter the concept or which call for an extension of time for this contract. Any modifications made must be authorized by the Virginia Tech Procurement Department through a written amendment to the contract.

XVII. ATTACHMENTS:

Attachment A - Terms and Conditions

Attachment B - Proposed Labor Categories and Hourly Rates (Straight Time and Overtime) and Labor Category Definitions

Attachment C – Vehicles

Attachment D -- Tractors/Trailers

Attachment E -- Equipment

Attachment F – Generators/Pumps/Hoses

Attachment G -- Materials/Supplies

Attachment H – Analysis in Accordance with Resources Conservation and Recovery Act

Attachment I – Treatment and Disposal of Recovered Oil and Hazardous Substances

Attachment J – Disposal Rates

Attachment K – Emergency Incident Response

Attachment L – Hazardous Waste/Materials and Petroleum Spill Response

Attachment M – Confidentiality Agreement

ATTACHMENT A
TERMS AND CONDITIONS

RFP GENERAL TERMS AND CONDITIONS

See:

https://www.procurement.vt.edu/content/dam/procurement_vt_edu/docs/terms/GTC_RFP_02182022.pdf

ADDITIONAL TERMS AND CONDITIONS

1. **ADDITIONAL GOODS AND SERVICES:** The University may acquire other goods or services that the supplier provides other than those specifically solicited. The University reserves the right, subject to mutual agreement, for the Contractor to provide additional goods and/or services under the same pricing, terms and conditions and to make modifications or enhancements to the existing goods and services. Such additional goods and services may include other products, components, accessories, subsystems, or related services newly introduced during the term of the Agreement.
2. **AUDIT:** The Contractor hereby agrees to retain all books, records, and other documents relative to this contract for five (5) years after final payment, or until audited by the Commonwealth of Virginia, whichever is sooner. Virginia Tech, its authorized agents, and/or the State auditors shall have full access and the right to examine any of said materials during said period.
3. **AVAILABILITY OF FUNDS:** It is understood and agreed between the parties herein that Virginia Tech shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purpose of this agreement.
4. **CANCELLATION OF CONTRACT:** Virginia Tech reserves the right to cancel and terminate any resulting contract, in part or in whole, without penalty, upon 60 days written notice to the Contractor. In the event the initial contract period is for more than 12 months, the resulting contract may be terminated by either party, without penalty, after the initial 12 months of the contract period upon 60 days written notice to the other party. Any contract cancellation notice shall not relieve the Contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.
5. **CONTRACT DOCUMENTS:** The contract entered into by the parties shall consist of the Request for Proposal including all modifications thereof, the proposal submitted by the Contractor, the written results of negotiations, the Commonwealth Standard Contract Form, all of which shall be referred to collectively as the Contract Documents.
6. **IDENTIFICATION OF PROPOSAL:** Virginia Tech will only be accepting electronic submission of proposals. All submissions must be submitted to the Virginia Tech online submission portal. Upon completion you will be directed to your Submission Receipt. Virginia Tech will not confirm receipt of proposals. It is the responsibility of the offeror to make sure their proposal is delivered on time. **Attachments must be smaller than 50MB in order to be received by the University.** Proposals may **NOT** be hand delivered to the Procurement Office.
7. **NOTICES:** Any notices to be given by either party to the other pursuant to any contract resulting from this solicitation shall be in writing via email.
8. **SEVERAL LIABILITY:** Virginia Tech will be severally liable to the extent of its purchases made against any contract resulting from this solicitation. Applicable entities described herein will be severally liable to the extent of their purchases made against any contract resulting from this solicitation.

9. CLOUD OR WEB HOSTED SOFTWARE SOLUTIONS: For agreements involving Cloud-based Web-hosted software/applications refer to link for additional terms and conditions: http://www.ita.vt.edu/purchasing/VT_Cloud_Data_Protection_Addendum_final03102017.pdf

10. ADVERTISING: In the event a contract is awarded for supplies, equipment, or services resulting from this solicitation, no indication of such sales or services to Virginia Tech will be used in product literature or advertising. The contractor shall not state in any of the advertising or product literature that the Commonwealth of Virginia or any agency or institution of the Commonwealth has purchased or uses its products or services.

11. CRIMINAL CONVICTION CHECKS: All criminal conviction checks must be concluded before the Contractor's employees gaining access to the Virginia Tech Campus. Employees who have separated employment from Contractor shall undergo another background check before re-gaining access to the Virginia Tech campus. Contractor shall ensure subcontractors conduct similar background checks. All criminal conviction checks will normally include a review of the individual's records to include Social Security Number Search, Credit Report (if related to potential job duties), Criminal Records Search (any misdemeanor convictions and/or felony convictions are reported) in all states in which the employee has lived or worked over the past seven years, and the National Sex Offender Registry. In addition, the Global Watch list (maintained by the Office of Foreign Assets Control of The US Department of Treasury) should be reviewed. Virginia Tech reserves the right to audit a contractor's background check process at any time. All employees must self-disclose any criminal conviction(s) occurring while assigned to the Virginia Tech campus. Such disclosure shall be made to Contractor, which in turn shall notify the designated Virginia Tech contract administrator within 5 days. If, any time during the term of the contract, Virginia Tech discovers an employee has a conviction which raises concerns about university buildings, property, systems, or security, the contractor shall remove that employee's access to the Virginia Tech campus, unless Virginia Tech consents to such access in writing. Failure to comply with the terms of this provision may result in the termination of the contract.

a. The University has an awarded contract with a service provider for criminal conviction screening and background checks. The University prefers this vendor be utilized by the Contractor to comply with the contractual obligations and University Policy 4060.

b. If Contractor chooses to utilize a different firm than the university's preferred provider, the Contractor's selected service provider shall be pre-approved by the Virginia Tech Police department as an acceptable service provider for criminal conviction and background checks to ensure that firm's service levels meet the requirements of University Policy 4060.

c. If a Contractor chooses to utilize a different firm than the university's preferred provider, a five-day hold will be required before placement of employees deemed by the Contractor to meet all of the requirements of the University including a clean background check. Contractor shall provide the University with the name, date of birth and the last four digits of the social security number of all individual(s) to be placed in a temporary position under this contract. The University reserves the right to conduct its own background check process during this hold period.

12. INSURANCE:

By signing and submitting a Proposal/Bid under this solicitation, the offeror/bidder certifies that if awarded the contract, it will have the following insurance coverages at the time the work commences. Additionally, it will maintain these during the entire term of the contract and that all insurance coverages will be provided by insurance companies authorized to sell insurance in Virginia by the Virginia State Corporation Commission.

During the period of the contract, Virginia Tech reserves the right to require the contractor to furnish certificates of insurance for the coverage required.

INSURANCE COVERAGES AND LIMITS REQUIRED:

- A. Worker's Compensation - Statutory requirements and benefits.
 - B. Employers Liability - \$100,000.00
 - C. General Liability - \$2,000,000.00 combined single limit. Virginia Tech and the Commonwealth of Virginia shall be named as an additional insured with respect to goods/services being procured. This coverage is to include Premises/Operations Liability, Products and Completed Operations Coverage, Independent Contractor's Liability, Owner's and Contractor's Protective Liability and Personal Injury Liability.
 - D. Automobile Liability - \$500,000.00
 - E. Builders Risk – For all renovation and new construction projects under \$100,000 Virginia Tech will provide All Risk – Builders Risk Insurance. For all renovation contracts, and new construction from \$100,000 up to \$500,000 the contractor will be required to provide All Risk – Builders Risk Insurance in the amount of the contract and name Virginia Tech as additional insured. All insurance verifications of insurance will be through a valid insurance certificate.
 - F. The contractor agrees to be responsible for, indemnify, defend and hold harmless Virginia Tech, its officers, agents and employees from the payment of all sums of money by reason of any claim against them arising out of any and all occurrences resulting in bodily or mental injury or property damage that may happen to occur in connection with and during the performance of the contract, including but not limited to claims under the Worker's Compensation Act. The contractor agrees that it will, at all times, after the completion of the work, be responsible for, indemnify, defend and hold harmless Virginia Tech, its officers, agents and employees from all liabilities resulting from bodily or mental injury or property damage directly or indirectly arising out of the performance or nonperformance of the contract.
- 13. SIDEWALK POLICY:** Driving on sidewalks is allowed when there is no other way to get a needed vehicle to a designated place or building on campus. The vehicle operator shall be made aware that extreme caution shall be used to operate the vehicle in a way that will not be a hazard or hindrance to pedestrians using the walk. The contractor shall be responsible for any damage to turf and anything that is located adjacent to the walk. Parking an unattended vehicle on a sidewalk is strictly prohibited by State Law. The contractor is allowed to park a vehicle on a sidewalk if there is no other way to perform necessary work. The procedure to obtain a permit to operate a vehicle on sidewalks is the same as for the turf as outlined in Turf Policy. Any vehicle parked illegally on sidewalks shall be subject to ticketing, fines and towing if necessary.
- 14. TURF POLICY:** Parking or driving on campus turf or sidewalk is strictly prohibited, except as specifically directed or otherwise allowed by the Physical Plant Grounds Department. In this case, a turf permit must be obtained from Virginia Tech Parking Services and displayed by the vehicle. Turf parking is not allowed under the canopy of any tree on campus. Any vehicle parked illegally on turf or sidewalks shall be subject to ticketing and fines.
- 15. WORK SITE DAMAGES:** Any damage to existing utilities, equipment or finished surfaces resulting from the performance of this contract shall be repaired to the Owner's satisfaction at the contractor's expense.

ATTACHMENT B

PROPOSED LABOR CATEGORIES AND HOURLY RATES (STRAIGHT TIME AND OVERTIME)

(provide all applicable rates for services offered within your proposal, leave blank otherwise)

PROJECT MANAGER	(S/T) \$ _____ (O/T) \$ _____
SUPERVISOR	(S/T) \$ _____ (O/T) \$ _____
FOREMAN	(S/T) \$ _____ (O/T) \$ _____
FIELD CLERK	(S/T) \$ _____ (O/T) \$ _____
LABORER	(S/T) \$ _____ (O/T) \$ _____
EQUIPMENT OPERATOR	(S/T) \$ _____ (O/T) \$ _____
TECHNICIAN	(S/T) \$ _____ (O/T) \$ _____
TRUCK DRIVER	(S/T) \$ _____ (O/T) \$ _____
ELECTRICIAN	(S/T) \$ _____ (O/T) \$ _____
WELDER	(S/T) \$ _____ (O/T) \$ _____
CARPENTER	(S/T) \$ _____ (O/T) \$ _____
BIOLOGIST	(S/T) \$ _____ (O/T) \$ _____
GEOLOGIST	(S/T) \$ _____ (O/T) \$ _____
HYRDOLOGIST	(S/T) \$ _____ (O/T) \$ _____
CHEMIST	(S/T) \$ _____ (O/T) \$ _____
SCIENTIST	(S/T) \$ _____ (O/T) \$ _____

ATTACHMENT B (continued)

DIVER (S/T) \$ _____
(O/T) \$ _____

ENGINEER (S/T) \$ _____
(O/T) \$ _____

TOXICOLOGIST (S/T) \$ _____
(O/T) \$ _____

MARINE CHEMIST (S/T) \$ _____
(O/T) \$ _____

INDUSTRIAL HYGENIST (S/T) \$ _____
(O/T) \$ _____

SITE SAFETY OFFICE (S/T) \$ _____
(O/T) \$ _____

(continue if you wish to submit additional labor categories)

ATTACHMENT C

VEHICLES

DESCRIPTION	Vehicles STANDBY RATE	OPERATING RATE	QTY HELD
CARS/PICKUPS/WAGONS/VANS			_____
HOURLY RATE(min.hrs___)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
SMALL TRUCKS ½-5 TONS			_____
HOURLY RATE(min.hrs___)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
TANK TRUCK gal.			_____
HOURLY RATE(min.hrs___)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
VACUUM TRUCK gal.			_____
HOURLY RATE(min.hrs___)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
VACUUM TRUCK (STAINLESS) gal			_____
HOURLY RATE(min.hrs___)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
DUMP TRUCK 10 ton			_____
HOURLY RATE(min.hrs___)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
DUMP TRUCK 20 ton			_____
HOURLY RATE(min.hrs___)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
DUMP TRUCK ___ ton			_____
HOURLY RATE(min.hrs___)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

ATTACHMENT C (continued)

VEHICLES

DESCRIPTION	Vehicles STANDBY RATE	OPERATING RATE	QTY HELD
BOOM/CRANE TRUCK 10 ton			_____
HOURLY RATE(min.hrs____)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
PORTABLE SKID MOUNT VACUUM UNIT			_____
HOURLY RATE(min.hrs____)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
VACTOR 10 CUBIC YARDS			_____
HOURLY RATE(min.hrs____)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
BOX TRUCK WITH LIFT GATE			_____
HOURLY RATE(min.hrs____)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

(Continue if you wish to submit additional vehicles)

ATTACHMENT D

TRAILERS AND TRACTORS

DESCRIPTION	Vehicles STANDBY RATE	OPERATING RATE	QTY HELD
VACUUM TRAILER __gal.			_____
HOURLY RATE(min.hrs___)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
TRAILER STAINLESS STEEL __gal			_____
HOURLY RATE(min.hrs___)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
TRAILER CARBON STEEL __ gal.			_____
HOURLY RATE(min.hrs___)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
TRAILER (FRAC TANK) __ gal.			_____
HOURLY RATE(min.hrs___)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
TRAILER (DUMPSTER) gal			_____
HOURLY RATE(min.hrs___)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
TRAILER (FLATE BED) __ ft			_____
HOURLY RATE(min.hrs___)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
TRAILER DECONTAMINATION			_____
Description _____			

HOURLY RATE(min.hrs___)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

ATTACHMENT D (continued)

TRAILER SPILL RESPONSE

Description _____

HOURLY RATE(min.hrs____)

\$ _____

\$ _____

DAILY RATE

\$ _____

\$ _____

WEEKLY RATE

\$ _____

\$ _____

MONTHLY

\$ _____

\$ _____

TRAILER LAB

Description _____

HOURLY RATE(min.hrs____)

\$ _____

\$ _____

DAILY RATE

\$ _____

\$ _____

WEEKLY RATE

\$ _____

\$ _____

MONTHLY

\$ _____

\$ _____

TRAILER MOBILE INCIDENT COMMAND UNIT

Description _____

HOURLY RATE(min.hrs____)

\$ _____

\$ _____

DAILY RATE

\$ _____

\$ _____

WEEKLY RATE

\$ _____

\$ _____

MONTHLY

\$ _____

\$ _____

TRAILER STORAGE/TYPE __ft

Description _____

HOURLY RATE(min.hrs____)

\$ _____

\$ _____

DAILY RATE

\$ _____

\$ _____

WEEKLY RATE

\$ _____

\$ _____

MONTHLY

\$ _____

\$ _____

ATTACHMENT E

EQUIPMENT

DESCRIPTION	STANDBY RATE	OPERATING RATE	QTY HELD
DUMPSTER _____ size/capacity			_____
HOURLY RATE(min.hrs____)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
FRONT END LOADER _____ size/capacity			_____
HOURLY RATE(min.hrs____)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
FORKLIFT _____ size/capacity			_____
HOURLY RATE(min.hrs____)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
BACKHOE _____ size/capacity			_____
HOURLY RATE(min.hrs____)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
CHAINSAW – mfg _____ _____ model			_____
HOURLY RATE(min.hrs____)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
AIR EXHAUST BLOWERS _____ mfg _____ size/capacity			_____
HOURLY RATE(min.hrs____)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
WEED WACKER _____ mfg _____ model			_____
HOURLY RATE(min.hrs____)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

ATTACHMENT E (continued)

PRESSURE WASHER _____psi
 HOURLY RATE(min.hrs____) \$ _____ \$ _____ _____
 DAILY RATE \$ _____ \$ _____
 WEEKLY RATE \$ _____ \$ _____
 MONTHLY \$ _____ \$ _____

SHIPPING CONTAINER
 _____size/capacity
 HOURLY RATE(min.hrs____) \$ _____ \$ _____ _____
 DAILY RATE \$ _____ \$ _____
 WEEKLY RATE \$ _____ \$ _____
 MONTHLY \$ _____ \$ _____

EXCAVATOR LARGE
 _____size/capacity
 HOURLY RATE(min.hrs____) \$ _____ \$ _____ _____
 DAILY RATE \$ _____ \$ _____
 WEEKLY RATE \$ _____ \$ _____
 MONTHLY \$ _____ \$ _____

EXCAVATOR SMALL
 _____size/capacity
 HOURLY RATE(min.hrs____) \$ _____ \$ _____ _____
 DAILY RATE \$ _____ \$ _____
 WEEKLY RATE \$ _____ \$ _____
 MONTHLY \$ _____ \$ _____

BOBCAT
 HOURLY RATE(min.hrs____) \$ _____ \$ _____ _____
 DAILY RATE \$ _____ \$ _____
 WEEKLY RATE \$ _____ \$ _____
 MONTHLY \$ _____ \$ _____

DRILL RIG GEO PROBE
 HOURLY RATE(min.hrs____) \$ _____ \$ _____ _____
 DAILY RATE \$ _____ \$ _____
 WEEKLY RATE \$ _____ \$ _____
 MONTHLY \$ _____ \$ _____

DRILL RIG AUGER
 HOURLY RATE(min.hrs____) \$ _____ \$ _____ _____
 DAILY RATE \$ _____ \$ _____
 WEEKLY RATE \$ _____ \$ _____
 MONTHLY \$ _____ \$ _____

DILL RIG ROTARY
 HOURLY RATE(min.hrs____) \$ _____ \$ _____ _____
 DAILY RATE \$ _____ \$ _____
 WEEKLY RATE \$ _____ \$ _____
 MONTHLY \$ _____ \$ _____

ATTACHMENT E (continued)

CARBON TREATMENT SYSTEM

HOURLY RATE(min.hrs___)	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

LEVEL "A" PPE

Description_____	\$ _____	\$ _____	_____
------------------	----------	----------	-------

LEVEL "B" PPE

Description_____	\$ _____	\$ _____	_____
------------------	----------	----------	-------

LEVEL "C" PPE

Description_____	\$ _____	\$ _____	_____
------------------	----------	----------	-------

REMOTE DRUM OPENER (2,500-3,500 PSI)

HOURLY RATE	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

PHOTO ION DETECTOR

HOURLY RATE	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

HNU METER

HOURLY RATE	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

MERCURY DETECTION – JEROME METER

HOURLY RATE	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

MERCURY DETECTION – LUMEX METER

HOURLY RATE	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

SPLIT SPOON SAMPLER

HOURLY RATE	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

ATTACHMENT E (continued)

MAGNETOMETER

HOURLY RATE	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

TRANSIT/LEVEL

HOURLY RATE	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

LEL METER

HOURLY RATE	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

4-GAS METER

HOURLY RATE	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

(continue if you wish to submit additional equipment)

ATTACHMENT F

GENERATORS/PUMPS/HOSES

DESCRIPTION	STANDBY RATE	OPERATING RATE	QTY HELD
ELECTRIC GEN _____ kw			_____
HOURLY RATE(min.hrs____)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
AIR COMPRESSOR			_____
_____ cu.ft/min			
HOURLY RATE(min.hrs____)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
PUMP (DOUBLE DIAPHRAGM)			_____
_____ gpm/4 in.			
HOURLY RATE(min.hrs____)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
PUMP (PNEUMATIC SUCTION)			_____
_____ gpm/4 in.			
HOURLY RATE(min.hrs____)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
FUEL TRANSFER PUMP 1 in.			_____
HOURLY RATE(min.hrs____)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	
PUMP _____ gpm _____ in.			_____
HOURLY RATE(min.hrs____)	\$ _____	\$ _____	
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

ATTACHMENT F (continued)

HOSE (HARD RUBBER) 3 in

HOURLY RATE(min.hrs___)	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

HOSE (SUCTION) 3in

HOURLY RATE(min.hrs___)	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

HOSE (SUCTION) 6 in

HOURLY RATE(min.hrs___)	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

HOSE (DISCHARGE) 2 in

HOURLY RATE(min.hrs___)	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

HOSE (DISCHARGE) 3 in

HOURLY RATE(min.hrs___)	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

HOSE (DISCHARGE) 6 in

HOURLY RATE(min.hrs___)	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

HOSE _____ (TYPE)

HOURLY RATE(min.hrs___)	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

ATTACHMENT F (continued)

LIGHTS, PORTABLE STAND

Size/capacity _____

HOURLY RATE(min.hrs____)	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

PNEUMATIC NIBBLER

HOURLY RATE(min.hrs____)	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

GASOLINE POWERED CUT OFF SAW

HOURLY RATE(min.hrs____)	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

LEAF BLOWER

HOURLY RATE	\$ _____	\$ _____	_____
DAILY RATE	\$ _____	\$ _____	
WEEKLY RATE	\$ _____	\$ _____	
MONTHLY	\$ _____	\$ _____	

(Continue if you wish to submit additional generators/pumps/hoses)

ATTACHMENT G**MATERIALS/SUPPLIES**

SMALL TOOLS/PROTECTIVE CLOTHING/STANDARD BUSINESS EQUIPMENT – Costs for non-consumable small tools such as hand tools, rakes, shovels, brooms, knives, and re-usable protective clothing (LEVEL D, working clothes) computers, facsimile, printers are considered part of the overhead and general administrative costs factored into your rates. Virginia Tech shall not pay for such items as direct costs.

DESCRIPTION	PRICE
PLASTIC SHEETING _____(Dimensions/Size) Qty _____(e.g. bale, box/number in box)	\$ _____
POLLUTION BAGS _____(Dimensions/Size) Qty _____(e.g. bale, box/number in box)	\$ _____
BARRICADE TAPE _____(Dimensions/Length of Roll)	\$ _____
DUCT TAPE _____(Dimensions/Length of Roll)	\$ _____
OIL ABSORBENT PADS _____Size _____#/bale	\$ _____
OIL ABSORBENT ROLLS _____Size	\$ _____
OIL ABSORBENT BOOM _____Size _____#/bale	\$ _____
HAZMAT ABSORBENT PADS _____Size _____#/bale	\$ _____
HAZMAT ABSORBENT ROLLS _____Size	\$ _____
HAZMAT ABSORBENT BOOM _____Size _____#/bale	\$ _____

ATTACHMENT G (continued)

CONTAINMENT BOOM _____ Size	
DAILY RATE	\$ _____
WEEKLY RATE	\$ _____
MONTHLY RATE	\$ _____
DISPOSABLE COVERALLS (TYVEK)	\$ _____
DISPOSABLE COVERALLS (NITRILE)	\$ _____
DISPOSABLE COVERALLS (SARANEX)	\$ _____
DISPOSABLE GLOVES (TYPE _____)	\$ _____
DISPOSABLE GLOVES (TYPE _____)	\$ _____
DISPOSABLE BOOTS (TYPE _____)	\$ _____
DISPOSABLE BOOTS (TYPE _____)	\$ _____
DISPOSABLE BOOTS (TYPE _____)	\$ _____
LEVEL A PPE	\$ _____
Description _____	
LEVEL B PPE	\$ _____
Description _____	
LEVEL C PPE	\$ _____
Description _____	
HEPA VACUUM SYSTEM, MER-VACUUM	\$ _____
OPEN HEAD METAL DRUM	\$ _____
CLOSED HEAD METAL DRUM	\$ _____
CLOSED HEAD PLASTIC DRUM	\$ _____
PLASTIC DRUM LINERS (Qty _____)	\$ _____
DRUM, STAINLESS STEEL	\$ _____
DRUM, VACUUM	\$ _____
INCINERATOR PACK (KILN PACK)	\$ _____

ATTACHMENT G (continued)

5 FALLON BUCKET WITH LID	\$ _____
OVERPACK DRUM	\$ _____
OVERPACK POLYDRUM	\$ _____
LINER FOR ROLL-OFF CAN	\$ _____
ABSORBENT GRANULARS _____ type _____ size(lbs)	\$ _____
PLUG N DIKE	\$ _____
POLYMERS _____ type _____ size(lbs)	\$ _____
ROPE (per foot) _____ size	\$ _____
DISPOSABLE FLEX BINS (W/ LINER & PALLET)	\$ _____
BLEXBIN CONTAINER ICY	\$ _____
VOA 40 ML SAMPLE JAR	\$ _____
GLASS SAMPLE JAR 4 oz.	\$ _____
GLASS SAMPLE JAR 16 oz	\$ _____
GLASS SAMPLE JAR 32 oz	\$ _____
PLASTIC SAMPLE JAR 32 oz	\$ _____
GLASS SAMPLY JAR 128 oz (1 gal)	\$ _____
ACTIVATED CARBON (per lb)	\$ _____
WOODEN STAKES (1"x36")	\$ _____
WELL CASINGS 2"	\$ _____
WELL CASINGS 4"	\$ _____
WELL PACKING MATERIAL	\$ _____

ATTACHMENT G (continued)

GROUT/BENTINITE	\$ _____
ROAD BOXES	\$ _____
LOCKING RISERS	\$ _____
HGX MERCURY CLEAN UP	\$ _____
DRAGER TUBES	\$ _____
CHLOR-N-OIL TEST KITS	\$ _____
CLEANERS/DEGREASERS _____ /gal.	\$ _____
ABSORBENT GRANULARS _____ type _____ size(lbs)	\$ _____
NEUTRALIZERS _____ type _____ size(lbs)	\$ _____
SOAP ASH	\$ _____
TSP	\$ _____
LIME	\$ _____
SODIUM BOCARBONATE	\$ _____
DRY ICE	\$ _____
HYDRAULIC CEMENT	\$ _____
BLEACH	\$ _____
POINT OF USE CARBON TREATMENT	\$ _____

Continue if you wish to submit additional material/supplies categories

ATTACHMENT H

ANALYSIS IN ACCORDANCE WITH RESOURCES CONSERVATION AND RECOVERY ACT

DESCRIPTION	PRICE
ANALYSIS _____ _____	\$ _____
ANALYSIS _____ _____	\$ _____
ANALYSIS _____ _____	\$ _____
ANALYSIS _____ _____	\$ _____
ANALYSIS _____ _____	\$ _____
ANALYSIS _____ _____	\$ _____
ANALYSIS _____ _____	\$ _____
ANALYSIS _____ _____	\$ _____
ANALYSIS _____ _____	\$ _____
ANALYSIS _____ _____	\$ _____

Continue if you wish to submit additional Analysis

Contractor may offer fixed price "analysis and/or treatment/disposal" if such pricing is available to customers. If fixed price is offered, indicate whether price is per test, per lb, per ton, etc.

It is not required to offer fixed prices for analysis and/or treatment/disposal; Contractor may fill in "TBN" (to be negotiated) at the time of a requirement the Contractor shall then negotiate that specific requirement with Virginia Tech. Either method, fixed price or TBN, is acceptable for offers under this solicitation

ATTACHMENT I**TREATMENT AND DISPOSAL OF RECOVERED OIL AND HAZARDOUS SUBSTANCES**

DESCRICPTION	PRICE
WASTE PETROLEUM OIL WWATER (55 GAL. DRUM) BULK PER GAL.)	\$ _____ \$ _____
#2 #4 OIL VIRGIN PROD LESS THAN 5% WATER (55 GAL. DRUM) BULK PER GAL.)	\$ _____ \$ _____
GASOLINE WITH WATER (55 GAL. DRUM) BULK PER GAL.)	\$ _____ \$ _____
OIL & DEBRIS NON-HAZ SOLID (55 GAL. DRUM) BULK PER GAL.)	\$ _____ \$ _____
OIL & DEBRIS NON-HAZ SEMI SOLID (55 GAL. DRUM) BULK PER GAL.)	\$ _____ \$ _____
SOLVENTS FOR FUELS (55 GAL. DRUM) BULK PER GAL.)	\$ _____ \$ _____
SOLVENTS (55 GAL. DRUM) BULK PER GAL.)	\$ _____ \$ _____
HALOGENATED SOLVENTS (55 GAL. DRUM) BULK PER GAL.)	\$ _____ \$ _____
CONCENTRATED ACID (55 GAL. DRUM) BULK PER GAL.)	\$ _____ \$ _____
AVIATION GAS (55 GAL. DRUM) BULK PER GAL.)	\$ _____ \$ _____
JET FUEL (55 GAL. DRUM) BULK PER GAL.)	\$ _____ \$ _____

ATTACHMENT I (continued)

WATER SOLUBLE SOLVENTS

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

CHROMIC ACID SOLUTIONS

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

ALKALINE WASTEWATER

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

ACIDIC WASTEWATER

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

OXIDIZER SOLUTION

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

CYANIDE/SULFIDE SOLUTION

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

CYANIDE WITH ORGANICS

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

NITRIC ACID SOLUTION

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

COOLANTS

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

CYANIDE SOLIDS

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

RCRA SOLIDS LANDFILL

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

ATTACHMENT I (continued)

DIISOCYANATES

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

SEMI-SOLIDS FOR FUELS

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

SOLID FOR FUELS

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

SOLIDS FOR INCINERATION

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

PCBS FOR INCINERATION

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

PCBS FOR LANDFILL

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

SOIL WITH LEAD

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

CONTAMINATED EMPTY DRUM

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

PESTICIDES

(55 GAL. DRUM) \$ _____
BULK PER GAL.) \$ _____

Continue if you wish to submit additional treatment and disposal of recovered oil and hazardous substances

Contractor may offer fixed price "analysis and/or treatment/disposal" if such pricing is available to customers. If fixed price is offered, indicate whether price is per test, per lb, per ton, etc.

It is not required to offer fixed prices for analysis and/or treatment/disposal; Contractor may fill in "TBN" (to be negotiated) at the time of a requirement the Contractor shall then negotiate that specific cost with Virginia Tech.

ATTACHMENT J

DISPOSAL RATES

DESCRIPTION

PRICE

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

(Provide unit pricing for all disposal options to be considered as part of this proposal)

ATTACHMENT K

EMERGENCY INCIDENT RESPONSE

All proposals submitted to Virginia Tech for the provision of immediate response, cleanup, and mitigation for biological and medical wastes emergencies shall include or address the items listed below. Virginia Tech reserves the right to reject any proposal that does not address each of these items.

- ___ Medical Waste Transporter Number.
- ___ Ability to respond on a 24-hour basis.
- ___ Maintain a 24-hour telephone communications service.
- ___ Define normal working hours.
- ___ Ability to initiate cleanup operations at the Blacksburg campus within 4 hours of verbal notification and within 12 hours at other Virginia Tech locations within the Commonwealth.
- ___ Demonstrated expertise in situations involving biological and medical wastes.
- ___ Ability to accurately assess the quantity and types of biological and medical wastes/materials.
- ___ Roster of available qualified response personnel.
- ___ Standard Operating Procedures and safety protocols.
- ___ Ability to immediately maintain custody of waste and materials and to transport and provide storage of said material until final disposition is authorized by Virginia Tech.
- ___ List of available equipment.
- ___ Exact fee schedule for labor, vehicles and equipment rental listed to apply for the length of the contract. Labor rates shall include any surcharges for varying levels of personnel protection, as well as rates for overtime.
- ___ Identification of any required Subcontractor assistance for labor or equipment and any additional fees associated with their procurement.

ATTACHMENT L

HAZARDOUS WASTE/MATERIALS AND PETROLEUM SPILL RESPONSE

All proposals submitted to Virginia Tech for the provision of immediate response and cleanup for hazardous wastes/materials and petroleum emergencies shall include or address the items listed below. Virginia Tech reserves the right to reject any proposal that does not address each of these items.

- Ability to respond on a 24-hour basis.
- Maintain a 24-hour telephone communications service.
- Define normal working hours.
- Ability to initiate cleanup operations at the Blacksburg campus within 5 hours of verbal communication.
- Demonstrated expertise in situations involving hazardous waste/materials and petroleum cleanup.
- Ability to accurately assess the quantity and types of wastes/materials.
- Roster of available qualified response personnel.
- Standard Operating Procedures and safety protocols.
- Ability to immediately maintain custody of waste and materials and to transport and provide storage of said material until final disposition is authorized by Virginia Tech.
- List of available equipment.
- Exact fee schedule for labor, vehicles and equipment rental listed to apply for the length of the contract. Labor rates shall include any surcharges for varying levels of personnel protection, as well as rates for overtime.
- Identification of any required Subcontractor assistance for labor or equipment and any additional fees associated with their procurement.

ATTACHMENT M

CONFIDENTIALITY AGREEMENT

Confidentiality Clause: The circumstances giving rise to remedial bio-hazard clean-up and repair generally involve a tragic event that affects Virginia Tech personnel and/or students. Virginia Tech may, at its sole discretion, require the contractor and the contractor's agents, employees and sub-contractors to enter into a confidentiality agreement prior to the initiation of any remedial actions. The confidentiality agreement may include, but not be limited to, the following: All personnel and agents utilized in any capacity for this project will be required to sign a confidentiality agreement to prohibit taking of photographs, images, or recordings of any kind. Further, the confidentiality agreement will prohibit the contractor, contractor's agency, employees, and subcontractors from having any contact with, disclosure, and discussions of any kind about the Virginia Tech remediation project with any third party. The only exceptions to disclosure will those disclosures that are legally mandated by law enforcement, and/or Virginia or federal regulatory agencies.

[Name of Contractor] agrees that any breach of this confidentiality agreement would have an egregious effect on Virginia Tech and those affected by the event of [date] and therefore, special damages would not be an adequate remedy if [Name of Contractor] or any of its agents breaches this confidentiality agreement. Accordingly, Contractor agrees that, in the event of a breach of the Confidentiality Agreement, Virginia Tech would be entitled to liquidated damages in an amount equal to the full value of the contract. [Name of Contractor] further agrees that if any [Name of Contractor] employee or agent commits or is about to commit a breach of the confidentiality agreement, Virginia Tech shall have the right to immediately obtain an injunction and to have the provisions of this Agreement specifically enforced by any court having equity jurisdiction without having to post bond or other security and without having to prove the inadequacy of other remedies because any such breach will cause irreparable injury to Virginia Tech and that money damages will not provide an adequate remedy to Virginia Tech. In addition, Virginia Tech may take all other such actions and remedies available to it in law or equity and shall be entitled to such damages as it can show it has sustained by reason of such breach.



**VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY
PROCUREMENT DEPARTMENT**

ADDENDUM NO. 1

DATE: December 4, 2023
TO: All Offerors
FROM: Levi Henry, Contracting Officer
TOTAL PAGE(S): 4 pages
SOLICITATION TITLE: Environmental and Hazardous Incident Response and Compliance Services
SOLICITATION NUMBER: 952642401

I. CLARIFICATIONS AND ADDITIONAL INFORMATION

1. The due date and hour for proposal submission has been changed from 3:00 PM December 8, 2023 to **3:00 PM December 15, 2023**.
2. The attendance roster from the optional pre-proposal conference held on November 17, 2023 is included as ATTACHMENT A.

II. REQUESTS FOR INFORMATION

1. Is Virginia Tech willing to negotiate the Terms and Conditions of Attachment A?

Virginia Tech Response: Please provide redlines to any terms and conditions you cannot agree to along with your proposal. Be advised that all terms and conditions are subject to review and approval by the Virginia Commonwealth Attorney's office which may cause delays in the award process.

2. Does the contractor have the ability to adjust rates over the base contract and extension periods? If so, please describe the process.

Virginia Tech Response: Awarded contractor(s) will have the ability to implement price/rate increases at the time of renewal. Typically, a renewal inquiry is sent out 6 months prior to expiration of the current term and contractor(s) can provide updated rates during this time.

3. Please provide a list of all Virginia Tech locations that the contractor must be able to reach within 12 hours.

Virginia Tech Response: Off-campus properties can be found listed on our website at the link below:
https://history.unirel.vt.edu/physical_plant/off_campus_properties.html

4. Is the contractor able to markup subcontracted labor/equipment/supplies or do they have to hold to the prices listed on the pricing sheets?

Virginia Tech Response: Contractor will be held to the prices listed on the pricing sheets. If utilizing a subcontractor for specific services, build the total cost into your pricing.

5. Given the five- and twelve-hour response times, is the contractor able to charge for travel time?

Virginia Tech Response: All rates provided will be held constant for the Blacksburg and Roanoke properties. Vendors are able to provide a fuel surcharge for travel to locations other than Blacksburg and Roanoke.

6. Can Virginia Tech list current rates and providers under this contract?

Virginia Tech Response: The current contracts for these services are publicly posted on Virginia Tech's website at the following link:
<https://contractsearch.procurement.vt.edu/>
Current vendors under contract for these services are WEL Inc. and ServPro.

7. Does the contractor have the ability to charge a separate recovery fee to account for fuel under this contract or does fuel have to be wrapped into other rates?

Virginia Tech Response: The contractor will be held to the rates provided for the Blacksburg and Roanoke properties. For locations other than Blacksburg and Roanoke, the contractor is able provide a fuel surcharge fee.

8. Do contractors have to submit proposals for both the biological/medical waste emergencies (Attachment K) and hazardous waste/petroleum spill cleanup (Attachment L) or can they only submit for one of them?

Virginia Tech Response: No, contractors only need to submit proposals for the services they are able to provide.

9. Who has right to execute the renewal years—contractor, Virginia Tech, or is it a mutual right?

Virginia Tech Response: Virginia Tech will execute the renewals. However, this can be further discussed during final negotiations.

10. Can Virginia Tech provide the number of times this contract has been utilized over the last three years and volumes and types of waste shipped for each incident?

Virginia Tech Response: On average, the approximate annual spend for these services has been around \$120,000. The most common types of incident response services have included non-hazardous gravel and sand removal, water damage mitigation and remediation services, sewer damage mitigation, commercial dryer vent cleanouts, fume hood and exhaust cleanouts, etc.

11. Is Virginia Tech requiring contractors to provide spend goals or percentages for SWaM participation or is it seeking to learn more about their small business and diversity program and goals?

Virginia Tech Response: If contractors will be utilizing a SWaM subcontractor we ask that you provide a percentage of anticipated participation. If the prime or subcontractor is SWaM certified by the Virginia SBSD we ask that you provide that certification information.

ATTACHMENT A
VIRGINIA POLYTECHNIC INSTITUTE AND STATE UNIVERSITY
ATTENDANCE ROSTER
NON-MANDATORY PRE-PROPOSAL CONFERENCE

RFP Number 952642401

Date: November 17, 2023 Time: 10:00 AM

PLEASE PRINT

REPRESENTATIVE	COMPANY NAME	PHONE/FAX/EMAIL
Julie Wilburn Kevin Lancaster Quinn Mongan II Kayla Henson Lily Oliver Doug Pasquinelli Robert Quarles	ServPro of Roanoke, Montgomery, and Pulaski Counties ; ServPro of Chesterfield	EMAIL(s): julie@servproemp.com ; kevin@servproemp.com ; qmongan@servproemp.com ; kayla@servproemp.com ; lily@servproemp.com ; dpasquinelli@servproctn.com
	Consolidated Construction Services	EMAIL: robquarles@ccsroa.com
Jeremy Ford	First Atlantic Restoration (dba RVA Restoration)	EMAIL: jeremy.ford@rva restoration.net
Tony Jackson	Veolia	EMAIL: victor.jackson@veolia.com
Michael Connelly	Clean Harbors Environmental Services	EMAIL: Connelly.michael@cleanharbors.com



Consolidated Construction Services, Inc.

Excellent Craftsmanship • Superior Customer Service

**VIRGINIA TECH REQUEST FOR
PROPOSAL #952642401**

MAIN OFFICE

103 8TH Street S.E.
Roanoke, Virginia 24013

BRANCH OFFICE

5925 Lee Highway
Dublin, Virginia 24084

540.725.3900

540-725-3900

www.InsuranceRestorationVA.com

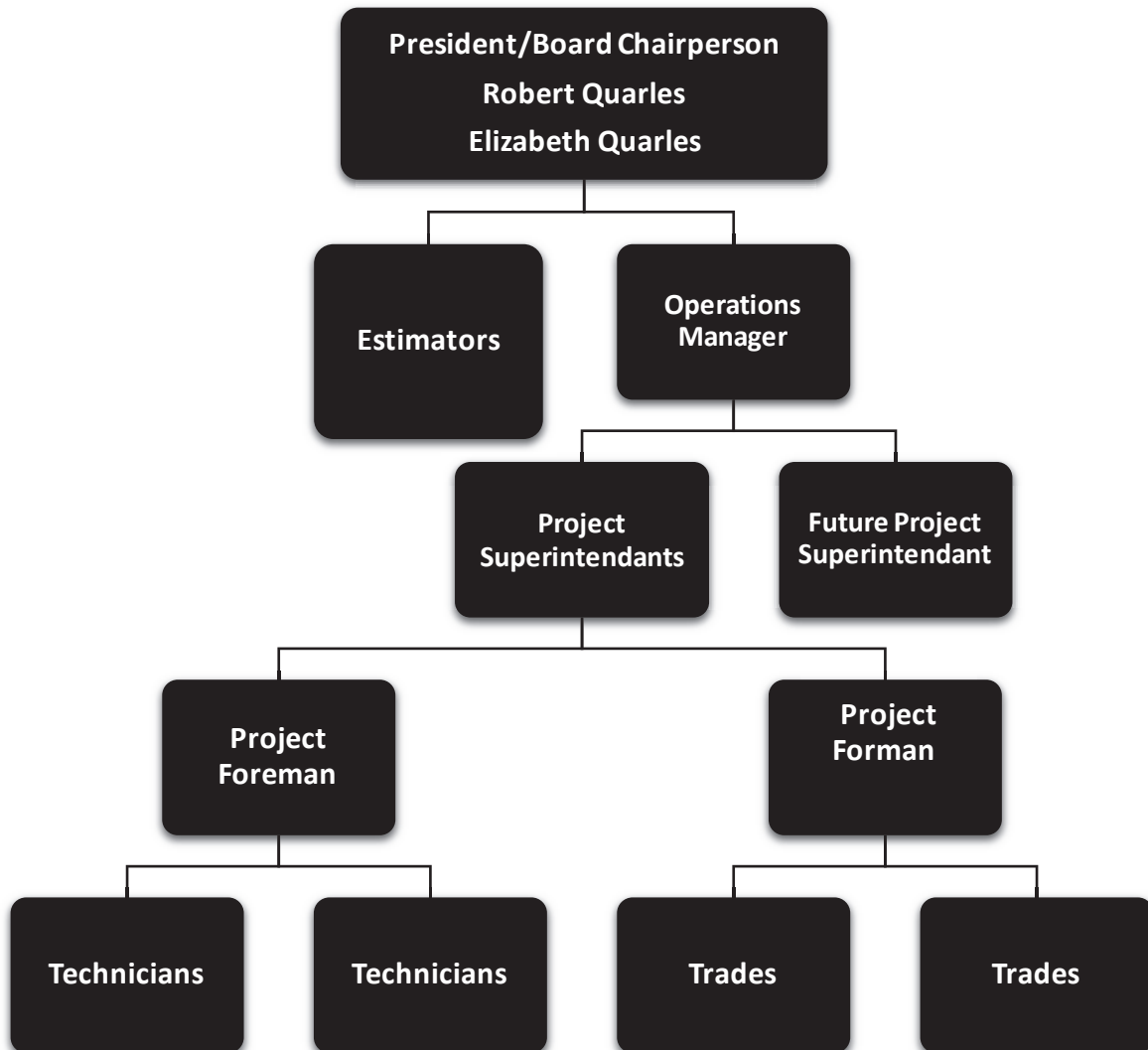
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A1. Attachment

**VT-Environmental and Hazardous and
Compliant Services Response –
Organizational Chart**



VII. Proposal Preparation and Submission:

Consolidated Construction Services, Inc. (CCS) is pleased to provide our response to Virginia Tech for RFP #952642401. CCS has been awarded on Demand Contracts by VA Tech since 2012. CCS provides services for over 470 projects each year and many are for repeat customers who have been pleased with the quality of our work. We work on projects of all sizes some as small as a several hundred dollars to jobs over one million dollars. Our customers are insurance companies, medical facilities, commercial buildings, colleges and universities and private work for home and business owners.

A1. Qualifications and Experience

Consolidated Construction Services, Inc. (CCS) was started in 1999 in Roanoke, Virginia to serve the greater Roanoke Valley and surrounding areas. A second office was opened in Dublin, Virginia in 2011 to serve the New River Valley. We are a Class A contractor specializing in restoration and reconstruction and offer emergency services 24 hours a day and 7 days a week. The company's owners are Elizabeth and Rob Quarles.

CCS employs twenty five full-time associates and has nine individuals who work part-time on an as needed basis. These employees are trained to respond to emergency situations.

Services Offered to Virginia Tech

- Fire, Smoke and Odor Cleanup and Restoration
- Water Removal and Drying of Structures
- Mold Removal and Remediation
- Trauma and Crime Scene Cleanup and Biohazard Services
- Contents: Documentation, Repairing, Storage and Cleaning
- Air Duct and HVAC Cleaning
- Repairs to structures after a vehicle impact
- Tarp up and Board up of buildings

We appreciate the opportunity to submit this RFP and expand our relationship with Virginia Tech.

Robert & Elizabeth Quarles

Owners and Managers of Consolidated Construction Services, Inc.

1a) Past projects, cost, scheduling and general performance, performance on past projects, to include all Commonwealth of Virginia Projects in the past three (3) years. This information should include the names and contact information for the point of contact for each project:

- German Club on the Virginia Tech Campus. The German Club had a major water leak in 2022. CCS was hired to perform emergency water mitigation of the building, mold removal from several areas and then repair the water and mold damaged areas. Areas worked on were two bedrooms, the kitchen, dining area and main entertainment area. We replaced the ceiling in several rooms, all flooring and many walls. We painted and insulated the building. We were instructed to HEPA vacuum and clean the entire structure before it could be inhabited. We were on a strict timeline to get the building ready for an alumni event. Project value was \$66,220. Our main contact was [REDACTED].
- Central Virginia Community College. Numerous project covering many different areas but most were for water damage or mold removal. The largest and most complex project was to clean and de-odorize a large kitchen cafeteria. Over Christmas break the power went out and food was left in several large refrigerators. This food spoiled and produced an unpleasant odor throughout the building. CCS was hired to remove and get rid of the spoiled food and de-odorize the building prior to the students returning to campus. Project value was \$16,843. Our contact was [REDACTED].
- Carroll County School System, Eastern Elementary School, Botetourt County School System, Roanoke City Fire Department, Roanoke City and Roanoke County School Systems. Numerous projects that cover water damage, mold remediation, board ups on school property, tarping an outbuilding after removing a tree that fell on the building then doing repairs to the building. These projects were of all sizes depending upon the need. For Roanoke City please contact [REDACTED] or [REDACTED].
- Virginia Tech Blacksburg Campus. From 2012 to 2019 CCS worked with Virginia Tech on over 235 small on demand repair projects (under \$10,000 per project). We were also awarded the remodel for Torgersen Hall at \$422,000. Several projects were emergencies where bathrooms or classrooms needed to be put back in service quickly. Some were completed over a weekend as required by Virginia Tech. Our main contact was [REDACTED] but we worked with his staff and others for the individual projects.
- Virginia Tech Veterinary Medical Center. While this was in 2015 it highlights CCS emergency response time and dedication. During a bad snowstorm when your approved vendor was not able to respond CCS crews arrived in Blacksburg quickly to start removing water and drying the Vet Med Center before the water could freeze and cause additional damage. Upon arriving on site CCS began to remove the damaged materials from the building and prevent any secondary damage. Job amount totaled

\$36,628. Our main contact is no longer with Virginia Tech but [REDACTED] was aware how professionally CCS handled this job.

1b) Identification and statement of qualifications of the project team members who will be assigned to the project for actual "hands on" work, as well as the principal assigned the project along with a description of their role(s) on the project team.

- Rob Quarles, our President will be the Principal assigned to Virginia Tech. He will assign any job to specific team members or crews and be responsible for the timeliness, quality and completion of work. Rob is IICRC certified in Water Damage Restoration, Applied Structural Drying, Trauma and Crime Scene and Mold Remediation. Rob has seven years of experience in restoration work.
- Lance Petersen, our mitigation manager has three crews of mitigation personnel who handle water damage, mold remediation, sewage backups and any job that has hazmat issues or concerns (this is usually human or animal fluids). Lance is IICRC certified in Water Damage Restoration, Mold Remediation, Fire, Smoke and Odor Remediation, Trauma and Crime Scene and Cleaning Restoration. Lance has over 35 years of experience in the construction field and restoration and remediation.
- Shannon Christy, our Operations Manager. Shannon is responsible for any repairs after water damage or other damage occurs. He supervised many of the small projects we performed for Virginia Tech over the years. Shannon is IICRC certified for Cleaning, Smoke, Fire and Odor. Shannon has over 30 years of construction experience.
- Matt McGraw, our mold specialist. Matt handles all jobs where mold is present and needs to be remediated. Matt is IICRC certified for Mold Remediation, Water Damage Restoration, Smoke, Fire and Odor and Cleaning. Matt has remediated over 500 mold jobs and has 19 years of experience with mold treatment and removal.

1c) Identification and statement of all additional associated team members, if any, to be used on the project along with a description of their role(s) on the project team.

- Jeff Jones is our senior estimator and has over 20 years with Consolidated Construction. Jeff has served as our mold specialist and mitigation manager previously with CCS. Jeff's role would be to serve as a back up to either Lance or Matt should we or Virginia Tech need additional resources. Jeff is IICRC certified for Mold Remediation, Water Damage Restoration, Fire, Smoke and Odor as well as Cleaning and Applied Structural Drying.
- Jessie Dempsey is a senior water and mold restoration technician. He would assist either Lance or Matt as needed. Jessie is IICRC certified in both Mold Remediation and Water Damage Restoration.
- Logan DeLong is a senior water and mold restoration technician. Similar to Jessie, he would assist either Lance or Matt as needed. Logan is IICRC certified in Mold Remediation and Water Damage Restoration.
- Other technicians include Aaron Hester, Lucas Smith, Haley Petersen, Francisco Labor, Mike Robinson and Lonnie Phillips.

1d) Geographic location of the Offeror relative to Virginia Tech locations. The Offeror should include a street address of the office(s) proposed to handle the work.

- CCS has two locations to service Virginia Tech's Blacksburg Campus and Virginia Tech/Carilion in Roanoke. Our main office is located at 103 8th Street SE, Roanoke, VA 24013. This location is within 6 minutes of Virginia Tech/Carilion and 42 minutes from the Blacksburg Campus. Our second office is located at 5932 Lee Highway Dublin, VA 24084. This location is located 23 minutes from the Virginia Tech Blacksburg Campus and 57 minutes from Virginia Tech/Carilion.

1e) Demonstration of experience and appropriate training.

- We have listed the experience and training by each member of the project work team and additional team members above. In addition our team members are trained in asbestos remediation, lead paint abatement, OSHA 10 hour and 30 hour training, other IICRC training courses, air duct cleaning, the Chuck Dewald drying school and Restoration Sciences Academy restorative drying school.

Plan for Providing Services:

2a) Complete and detailed description of the Offeror's methodology and plan for providing the services described herein.

- Consolidated Construction Services, Inc. is a certified insurance restoration and remediation firm. We specialize and work daily in the emergency response arena. Our customers expect 24/7 availability to perform water extraction, water damage control, trauma and crime scene cleanup, perform board ups or tarp ups and remove mold contaminated materials from homes or businesses.

Our emergency response plan focuses on our in-house resources that are trained to respond 24/7. We have the necessary knowledge and equipment available to meet our customer's needs. A CCS employee answers the phone 24/7. We do not use a third party answering service even outside of our normal working hours which are 7am to 3:30pm. We have an all hands on deck approach to large emergencies or a large number of emergencies due to storm or freezing conditions.

In the past we have been able to respond to events in Blacksburg within 2 hours of receiving an emergency related call. We would have a quicker response to VT/Carilion in Roanoke. All CCS employees wear CCS identification clothing and have documentation identifying CCS as their employer. All of our vehicles and equipment is clearly marked. We wear the appropriate PPE to fit the situation or required by law. We use only "Green Chemistries" for cleaning and encapsulation on our job sites.

Our plan is always to work with our local contact to insure we bring the right number of people and right equipment to start any emergency job as quickly and professionally as possible. We plan for success by getting good information quickly into the hands of our responding personnel.

CCS performs emergency work almost daily and we will use these skills and knowledge to assist you in any emergency situation you choose to involve CCS.

2b) A statement of the Offeror's understanding of the work to be performed.

- Consolidated Construction Services, Inc. understands that we would be accountable for providing emergency services as required by Virginia Tech at their Blacksburg Campus and VT/Carilion facility in Roanoke. The services we would be required to provide would depend on the need by Virginia Tech. It would most likely be water removal and containment, water damage mitigation, mold remediation, fire, smoke or odor control, vehicle impact to property, board ups, tarps up or trauma and crime scene incidents.

3. Pricing: Provide a price schedule for all services offered.

- See attachments B (pages 10-11), C (page 12), D (page 13), E (page 14), F (page 15), Time and Materials Price List (pages 16-20).

4. Participation of Small, Women-owned and Minority-owned Business (SWAM) Business:

- Consolidated Construction Services, Inc. is SWaM certified. Our certification number is [REDACTED]. At this time we do not plan to use any subcontractors for work at Virginia Tech unless necessary by the size and scope of the job. We have two subcontractors that we often use who are in process of obtaining SWaM certifications. They are Ely's Home Improvements Inc. and Kanko LLC. We can provide quarterly data on our use of SWaM subcontractors as needed.
- CCS is a registered vendor within the eVA system and is a VASCUPP member.

5. The return of the Submission Instruction page and addenda, if any, signed and filled out as required. See below.

RFP # 952642401, Environmental and Hazardous Incident Response and Compliance Services

INCLUDE THIS PAGE WITH YOUR PROPOSAL, SIGNATURE AT SUBMISSION IS REQUIRED

DUE DATE: Proposals will be received until December 8, 2023 at 3:00 PM. Failure to submit proposals to the correct location by the designated date and hour will result in disqualification.

INQUIRIES: All inquiries for information regarding this solicitation should be directed to Levi Henry, Phone: (540) 231-7852 e-mail: lhenry29@vt.edu. All inquiries will be answered in the form of an addendum. Inquiries must be submitted by 3:00 PM on November 27, 2023. Inquiries must be submitted to the procurement officer identified in this solicitation.

PRE-PROPOSAL CONFERENCE: A pre-proposal conference will be held on Friday November 17, 2023 at 10:00 AM. See RFP Section IX, Pre-proposal Conference for additional information.

PROPOSAL SUBMISSION:

***Please note, proposal submission procedures have changed effective March 2023.**

Proposals may NOT be hand delivered to the Procurement Office.

Proposals should be submitted electronically through Virginia Tech's procurement portal. This portal allows you access to view business opportunities and submit bids and proposals to Virginia Tech digitally and securely.

Proposals must be submitted electronically at:

<https://bids.sciquest.com/apps/Router/PublicEvent?CustomerOrg=VATech>

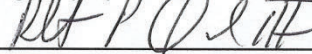
Vendors will need to sign up through this procurement portal, hosted by Jaggaer. **It is encouraged for all vendors to register prior to the proposal submission deadline to avoid late submissions.** Registration is easy and free. If you have any challenges with the registration process, please contact Jaggaer Support at 1-800-233-1121 or procurement@vt.edu. It is recommended to use Chrome as your browser.

Click on the opportunity and log in to your vendor account to begin preparing your submission. Upon completion, you will receive a submission receipt email confirmation. Virginia Tech will not confirm receipt of proposals. It is the responsibility of the offeror to make sure their proposal is delivered on time.

Hard copy or email proposals will not be accepted. Late proposals will not be accepted, nor will additional time be granted to any individual Vendor.

Attachments must be smaller than 50MB in order to be received by the University.

In compliance with this Request For Proposal and to all the conditions imposed therein and hereby incorporated by reference, the undersigned offers and agrees to furnish the goods or services in accordance with the attached signed proposal and as mutually agreed upon by subsequent negotiation.

AUTHORIZED SIGNATURE:  Date: 12/13/2023

[INCLUDE THIS PAGE]

Attachment B – Proposed Labor Categories and Hourly Rates (Straight Time and Overtime)

Normal business hours are Monday – Friday, 7:00 am – 3:30 pm. However, we are open 24/7 for emergency services.

PROJECT MANAGER	(S/T) \$120.00
	(O/T) \$180.00
SUPERVISOR	(S/T) \$104.00
	(O/T) \$156.00
FOREMAN	(S/T) \$88.00
	(O/T) \$132.00
LABORER	(S/T) \$54.00
	(O/T) \$81.00
EQUIPMENT OPERATOR	(S/T) \$90.00
	(O/T) \$135.00
TECHNICIAN	(S/T) \$78.00
	(O/T) \$117.00
TRUCK DRIVER	(S/T) \$90.00
	(O/T) \$135.00
CARPENTER	(S/T) \$72.00
	(O/T) \$108.00
INDUSTRIAL HYGENIST	(S/T) \$110.00
	(O/T) \$165.00

Attachment B (Continued) – Labor Category Definitions

Project Manager – Person in charge of CCS work and employees on a specific job site. Is responsible for daily communications with customer and providing progress reports to customer.

Project Supervisor – Either reports to the Project Manager or serves as Project Manager depending on the size and scope of work required. If a PM is on site the PS works with the team to complete the project as quickly as possible. He would also serve as the safety/quality manager and handle communication with all employees on the project.

Foreman – Unless it is a very large job a Foreman would not be necessary. If a Foreman is required he would be on site before and after every other CCS employee arrives or leaves. He would focus on the quality of work and ensuring any change orders or other changes to the original scope are included in the scope of work.

Laborer – Provide manual labor as needed.

Technician - Follows the scope of work to remove water or mold damaged materials, uses CCS equipment to determine that structure is dry before any rebuild can occur. Communicates with PM or PS on any findings that may be outside of original scope of work.

Truck Driver – Responsible for operating the piece of equipment they are assigned to.

Equipment Operator – Responsible for knowledge and licensing for operating the equipment they are assigned to operate.

Carpenter – Skilled to board up or tarp up any opening or other area where carpentry expertise is needed.

Industrial Hygienist – Certified by the State of Virginia to have the background and licenses to provide quality services to the customer.

Attachment C – Vehicles

	Standby Rate	Operating Rate	Qty Held
Cars/Pickups/Wagons. Vans			
Hourly Rate	\$44	\$58	10
Daily Rate	\$130	\$160	
Weekly Rate	\$430	\$530	
Monthly Rate	\$1150	\$1500	
Small Trucks ½-5 Tons			
Hourly Rate	\$54	\$68	13
Daily Rate	\$130	\$160	
Weekly Rate	\$530	\$630	
Monthly Rate	\$1450	\$1700	
Box Truck			
Hourly Rate	\$84	\$98	3
Daily Rate	\$190	\$260	
Weekly Rate	\$630	\$730	
Monthly Rate	\$1550	\$1800	

Attachment D – Trailers and Tractors

	Standby Rate	Operating Rate	Qty Held
Trailer (Dumpster)			
Hourly Rate	\$48	\$63	5
Daily Rate	\$230	\$260	
Weekly Rate	\$930	\$1130	
Monthly Rate	\$2550	\$2900	

Attachment E – Equipment

	Standby Rate	Operating Rate	Qty Held
Weed Wacker			
Stihl BA-57			
Hourly Rate	\$24	\$28	6
Daily Rate	\$130	\$160	
Weekly Rate	\$330	\$430	
Monthly Rate	\$700	\$800	
Pressure Washer			
Craftsman 500 to 2000psi			
Hourly Rate	\$24	\$28	8
Daily Rate	\$130	\$160	
Weekly Rate	\$330	\$430	
Monthly Rate	\$700	\$800	
Level "B" PPE			
Full face mask, tyvex suit, gloves, booties			
Daily Rate (per person)	\$28.50	\$28.50	
Level "C" PPE			
N-95 face mask, tyvex suit, gloves, booties			
Daily Rate (per person)	\$21.50	\$21.50	

Attachment F – Generators/Pumps/Hoses

	Standby Rate	Operating Rate	Qty Held
Electric Gen – 1600kw			
Hourly Rate	\$46	\$60	2
Daily Rate	\$130	\$160	
Weekly Rate	\$330	\$430	
Monthly Rate	\$700	\$800	
Air Compressor – 10 cu ft/min			
Hourly Rate	\$24	\$28	5
Daily Rate	\$80	\$100	
Weekly Rate	\$300	\$430	
Monthly Rate	\$770	\$890	
Pump – 100gpm			
Hourly Rate	\$34	\$38	5
Daily Rate	\$140	\$160	
Weekly Rate	\$500	\$630	
Monthly Rate	\$775	\$875	
Lights, Portable Stand – 7500 lumen			
Hourly Rate	\$14	\$18	7
Daily Rate	\$30	\$40	
Weekly Rate	\$150	\$170	
Monthly Rate	\$700	\$800	

**Time & Materials Price List - Equipment Price
List**

Description	UOM	List Price
Accounting Package	DAY	\$100.00
Portable Extractor Industrial	DAY	\$127.50
Flex Duct 25'	DAY	\$24.00
Fogger Commercial (Thermo/Micro Mist)	DAY	\$42.00
Fogger Thermal	DAY	\$110.00
Air Compressor (Portable)	DAY	\$42.00
Generator (Portable)	DAY	\$110.00
Generator (20 kW)	DAY	\$325.00
Generator - 50 kW	DAY	\$375.00
Generator - 100 kW	DAY	\$500.00
Generator - 200 kW	DAY	\$750.00
Generator Cable - 5 Band	DAY	\$80.00
Pressure Washer - Hot	DAY	\$180.00
Pressure Washer	DAY	\$125.00
Airless Sprayer	DAY	\$110.00
Air Mover, Carpet	DAY	\$33.00
HVAC Cleaning System	DAY	\$525.00
Hydroxyl Machine	DAY	\$325.00
Camera, Infrared	DAY	\$140.00
Moisture Meter - Content/Hygrometer	DAY	\$40.00
Negative Air Machine (Small) Air Scrubber 500	DAY	\$77.00
Negative Air Machine (Large) Air Scrubber 2,000 cf	DAY	\$145.00
Air Mover, Axial	DAY	\$41.00
Orbital Floor Machine (Electric)	DAY	\$45.00
Ozone Generator, activated oxygen	DAY	\$130.00
Personal Fall Protection System	DAY	\$80.00
Power Distribution Box 100-200 Amps	DAY	\$135.00
Cable Ramps	DAY	\$17.50
Pump (Trash w/ hose)	DAY	\$105.00
Pump - Sump	DAY	\$70.00
Cable, 100'	DAY	\$29.00
Cable, 50'	DAY	\$19.00
Scaffolding Baker (each section)	DAY	\$45.00
Spider Box	DAY	\$39.00
Vehicle - Auto/ Pick Up	DAY	\$120.00
Vehicle - Box Truck	DAY	\$190.00
Vehicle - Crew / Cargo Van	DAY	\$120.00
Vehicle - On-Site Recovery Trailer (53')	DAY	\$150.00
Vehicle - Semi-Tractor	DAY	\$375.00
Vehicle - Cargo Trailer	DAY	\$130.00
Ultrasonic - Cleaning Station	DAY	\$350.00
Vacuum - Back Pack HEPA	DAY	\$135.00

Time & Materials Price List - Equipment Price List (Continued)		
Vacuum - Wet/Dry HEPA	DAY	\$185.00
Vacuum - Upright	DAY	\$30.00
Media Blasting Machine	DAY	\$550.00
Dehumidifier - Large Commercial > 25 Gal	DAY	\$125.00
Dehumidifier - Medium Commercial < 25 Gal	DAY	\$95.00
Dry Force Injectidry (Wall Cavity)	DAY	\$125.00

Time & Materials Price List - Consumables Price List

Description	UOM	List Price
2x4 Wall Stud	EA	\$5.15
Bags Contractor Trash 3 mil (20)	ROLL	\$16.50
Bags Environmental 6mil	EA	\$2.20
Benefect	GAL	\$74.00
Blankets, Furniture	EA	\$27.50
Box - Large Packing	EA	\$5.30
Box - Legal (1.2 cubicfeet)	EA	\$5.75
Box - Small Packing	EA	\$3.75
Box - Medium Packing	EA	\$4.25
Bright-N-Neutral Cleaner	GAL	\$1.88
Carpet and Upholstery Green Clean	GAL	\$3.95
Carpet Knife	EA	\$16.25
Citra Solvent	GAL	\$72.00
Citra Deodorizer W/B	GAL	\$4.80
Cleaning Towels	DZ	\$17.00
Cleaning/ Dusting Towel (50)	BAG	\$49.75
Coil Cleaner	AER	\$17.50
Contempo Stat - Carpet Sanitizer	GAL	\$1.75
Duct Sealer	GAL	\$69.00
Dust Mask, 20/Box	BOX	\$40.25
EnviroSHIELDTM ES - 100 Clear	3GAL	\$465.00
EnviroSHIELDTM ES - 100 White	3GAL	\$395.00
Filter - Activated Carbon 2000 cfm	EA	\$171.00
Filter - Activated Carbon 500 cfm	EA	\$72.00
Filter - AFD - Primary - 898	EA	\$6.25
Filter - AFD - Primary - 898 / 12 pack	CASE	\$78.00
Filter - Back Pak Vacuum - Kit	EA	\$33.50
Filter - HEPA	EA	\$525.00
Filter - HEPA 500 cfm	EA	\$275.00
Filter - Refrigerant Dehumidifier - 754	EA	\$32.00
Filter - Upright Vacuum - Kit	EA	\$35.00
Filter Material	BOX	\$35.50
Filter - HEPA 2000 cfm	EA	\$350.00
Fixi Clamp Poles	EA	\$57.50
Fixi Clamps	EA	\$50.00
Flame Stop	GAL	\$62.50
Floor Protection, 1100/Roll	ROLL	\$220.00
Foam / Wood Blocks	BOX	\$64.00
Glass Cleaner - Super Concentrate	GAL	\$33.00
Glass Cleaner RTU	GAL	\$16.50
Gloves Latex / Nitrile, 100/Box	BOX	\$25.00

Time & Materials Price List - Consumables Price List (Continued)		
Gloves Leather Safety / Work	DZ	\$95.00
Hearing Protection (20)	BOX	\$25.00
Heavy Duty Degreaser	GAL	\$1.88
Industrial Cleaner	GAL	\$2.50
Layflat (Roll - 250' x 14')	ROLL	\$105.00
Layflat (Roll - 500' x 33')	ROLL	\$625.00
Lemon Fresh Deodorizer	GAL	\$1.95
Liquid Emulsifier	GAL	\$2.10
Mop Bucket & Wringer Assembly	EA	\$126.00
Mop Head & Handle	EA	\$32.00
Multi-Purpose Glass Cleaner	CAN	\$6.75
Packing Paper (36'x24' - 140 ct recycled)	BNDL	\$40.00
Paper Towels (Roll)	EA	\$2.50
Plastic Sheeting .31 mil - 9 x 400	ROLL	\$41.00
Plastic Sheeting 3.5 mil - 10 x 25	ROLL	\$20.00
Plastic Sheeting 6 mil - 20 x 100	ROLL	\$185.00
Plastic Sheeting Hangers / Blue	CASE	\$490.00
Pleated Stage 2 Filter for Neg Air 1500	EA	\$12.25
Pleated Stage 2 Filter for Neg Air 500	EA	\$12.25
Pre Filter for Neg Air	EA	\$18.00
Pre Spray and Traffic Lane Cleaner	GAL	\$6.00
Respirator Cartridges - Organic Ammonia	EA	\$23.00
Respirator Full Mask	EA	\$320.00
Respirator Half Mask	EA	\$25.00
Respirator N 95 Paper (20)	BOX	\$48.50
Safety Glasses, Disposable	EA	\$5.00
Safety Goggles, Chemical Splash	EA	\$20.00
Shampoo Super - Concentrate	GAL	\$75.00
Shoe Covers, 150/Case	CASE	\$101.00
Smoke Deodorizer	GAL	\$6.75
Sponge Dry Clean, 36/Case	CASE	\$135.00
Sporicidin	GAL	\$63.00
Spray Bottle / Trigger (complete set)	EA	\$2.90
Stainless Steel Cleaner	CAN	\$12.00
Track Mats Pad / 30	EA	\$130.00
Tape - Poly / Box 2'x109 Yards	ROLL	\$8.50
Tape - Adhesive Reflective Caution	ROLL	\$17.00
Tape - Double Sided	ROLL	\$15.00
Tape - Duct	ROLL	\$8.50
Tape - Masking / Paint	ROLL	\$14.75
Tarp - 24' x 16' HVDTY	EA	\$122.00
Tile & Grout Cleaner	GAL	\$27.50

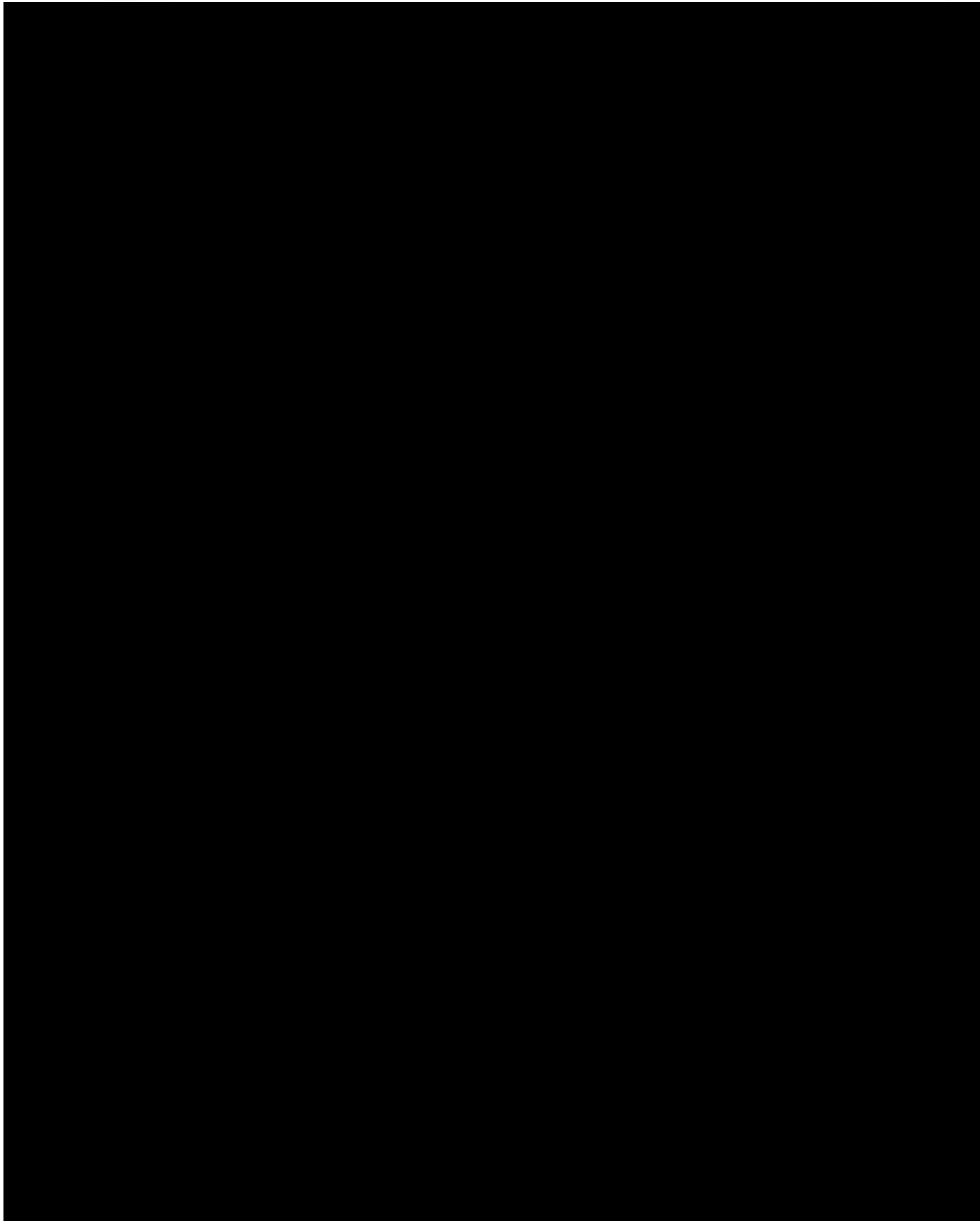
Time & Materials Price List - Consumables Price List (Continued)		
Tyvek - Coverall - 25	CASE	\$210.00
Ultra Content Cleaner	GAL	\$45.00
Vac Bags - Disposable - Back Pack, 10/Pack	PACK	\$37.00
Vac Bags - Disposable - Viper, 10/Pack	PACK	\$32.50
Vacuum Cleaner Bags - Canister HEPA	PACK	\$25.50
Wall Zippers (2 Pack)	EA	\$32.50
Wintergreen Deodorizer	GAL	\$1.75
Wrap, Bubble 12x125	ROLL	\$41.00
Wrap, Shrink 16x1500	ROLL	\$32.00
Zip Door Kit	EA	\$62.50
Zip Ties 14"	BNDL	\$35.00
Zip Ties 48"	BNDL	\$47.50
Zipp Wall Kit - 4 Poles	EA	\$600.00

ATTACHMENT K

EMERGENCY INCIDENT RESPONSE

All proposals submitted to Virginia Tech for the provision of immediate response, cleanup, and mitigation for biological and medical wastes emergencies shall include or address the items listed below. Virginia Tech reserves the right to reject any proposal that does not address each of these items.

- Medical Waste Transporter Number.
- Ability to respond on a 24-hour basis.
- Maintain a 24-hour telephone communications service.
- Define normal working hours.
- Ability to initiate cleanup operations at the Blacksburg campus within 4 hours of verbal notification and within 12 hours at other Virginia Tech locations within the Commonwealth.
- Demonstrated expertise in situations involving biological and medical wastes.
- Ability to accurately assess the quantity and types of biological and medical wastes/materials.
- Roster of available qualified response personnel.
- Standard Operating Procedures and safety protocols.
- Ability to immediately maintain custody of waste and materials and to transport and provide storage of said material until final disposition is authorized by Virginia Tech.
- List of available equipment.
- Exact fee schedule for labor, vehicles and equipment rental listed to apply for the length of the contract. Labor rates shall include any surcharges for varying levels of personnel protection, as well as rates for overtime.
- Identification of any required Subcontractor assistance for labor or equipment and any additional fees associated with their procurement.




COMMONWEALTH of VIRGINIA
 Department of Professional and Occupational Regulation
 9960 Mayland Drive, Suite 400, Richmond, VA 23233
 Telephone: (804) 367-8500


EXPIRES ON
08-31-2024

NUMBER
[REDACTED]

**BOARD FOR CONTRACTORS
 CLASS A CONTRACTOR
 CLASSIFICATIONS CBC RBC**



CONSOLIDATED CONSTRUCTION SERVICES INC
 103 8TH ST SE
 ROANOKE, VA 24013



Dimitrios J. Mills
Dimitrios J. Mills, Director

Status can be verified at <http://www.dpor.virginia.gov>

(SEE REVERSE SIDE FOR PRIVILEGES AND INSTRUCTIONS)

DPOR-LIC (02/2017)

(DETACH HERE)



COMMONWEALTH of VIRGINIA
 Department of Professional and Occupational Regulation

**CLASS A BOARD FOR CONTRACTORS
 CONTRACTOR**

CLASSIFICATIONS CBC RBC
 NUMBER: [REDACTED] EXPIRES: 08-31-2024

CONSOLIDATED CONSTRUCTION SERVICES INC
 103 8TH ST SE
 ROANOKE, VA 24013



(FOLD)

Status can be verified at <http://www.dpor.virginia.gov>

DPOR-PC (02/2017)

Negotiations Summary

1. **Virginia Tech question:** Please confirm that the pricing in your proposal is inclusive of all travel and miscellaneous costs for services that will be provided.

CCS Inc. response: CCS pricing is inclusive of travel and miscellaneous cost for services provided.

2. **Virginia Tech question:** If awarded a contract, do you acknowledge and agree that any hazardous waste, including petroleum, chemical, biological, etc. determination/categorization and disposal, shall be coordinated through Virginia Tech's Environmental Health and Safety Office?

CCS Inc. response: We agree to coordinate through VT Environmental Health and Safety Office.

3. **Virginia Tech question:** If awarded a contract, do you acknowledge and agree that Attachment M – Confidentiality Agreement, will be included as part of the contract documents and will be enacted in the event of an emergency incident requiring confidentiality?

CCS Inc. response: We agree that attachment M – Confidentiality Agreement will be included as part of our contract.

4. **Virginia Tech question:** As part of Virginia Tech standard procedures, all awarded contracts will be publicly posted on an online contracts' portal. Is there any information included that would be used to identify or harm a person's identity, finances or personal information? If so, please provide a redacted copy of your proposal.

CCS Inc. response: CCS has no known areas that need to be redacted in our proposal.

5. **Virginia Tech question:** Are there any additional financial or value-added incentives you would like to offer at this time?

CCS Inc. response: No, there are not.

6. **Virginia Tech question:** Do you agree that you will be performing services as an Independent Contractor, Company, Corporation or other business entity and are not an employee of Virginia Tech or any other Commonwealth Entity?

CCS Inc. response: CCS is an independent contractor, we are not employees of Virginia Tech or any other Commonwealth Entity.

7. **Virginia Tech question:** Do you further agree that Virginia Tech will not withhold any income taxes from its payments to contractors nor will it provide any employment benefits to the contractor or contractor's employees?

CCS Inc. response: We agree to the above.

8. **Virginia Tech question:** Do you agree that the initial contract period shall be three years?

CCS Inc. response: *We agree to the 3-year period for the contract.*

9. **Virginia Tech question:** Upon completion of the initial contract period, do you agree that the contract may be renewed by Virginia Tech upon written agreement of both parties for three (3) two-year periods, under the terms of the current contract?

CCS Inc. response: *CCS agrees that the contract maybe renewed by Virginia Tech upon written agreement of both parties.*

10. **Virginia Tech question:** If awarded a contract, do you agree to limit price increases to no more than the increase in the Consumer Price Index, CPI-W, All Items category for the latest twelve (12) months for which statistics are available at the time of renewal or 3 percent, whichever is less?

CCS Inc. response: *CCS agrees to the above price increase guidelines.*

11. **Virginia Tech question:** Please provide your best and final pricing schedule for all services offered in your proposal.

CCS Inc. response: *We have provided our final pricing to Virginia Tech in the RFP.*

12. **Virginia Tech question:** How soon after contract award can you begin providing services?

CCS Inc. response: *Immediately.*

13. **Virginia Tech question:** Are you registered with and willing to participate in the eVA internet procurement solution described in the terms and conditions of the RFP?

CCS Inc. response: *CCS is registered and willing to participate with eVA as described in the RFP.*

14. **Virginia Tech question:** Do you acknowledge, agree and understand that Virginia Tech cannot guarantee a minimum amount of business if a contract is awarded to your company?

CCS Inc. response: *We do understand that VT cannot guarantee a minimum amount business if a contract is awarded to us.*

15. **Virginia Tech question:** Are the prices for all goods/services listed in your proposal inclusive of all applicable eVA system transaction fees?

CCS Inc. response: *They are inclusive of eVA system transaction fees.*

16. **Virginia Tech question:** Does the vendor acknowledge, agree, and understand that the terms and conditions of the RFP # 952642401 shall govern the contract if a contract is awarded to your company?

CCS Inc. response: CCS acknowledges and agrees to the terms and conditions of the RFP #95264201.

17. **Virginia Tech question:** Please identify the person (name, phone number, email address, etc.) in your company that will serve as the primary point of contact for a) emergency services, b) accounts receivable, c) e-commerce.

CCS Inc. response:

- A) Lance Petersen, [REDACTED], email lance@ccsroa.com
B) Tam Tran, 540-725-3900 or [REDACTED], tam@ccsroa.com
C) Tam Tran, 540-725-3900 or [REDACTED], tam@ccsroa.com